

SCOLE PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Monday 6 March 2023 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr C Blakesley, Cllr G Blakesley, Cllr C Brooks, Cllr T McEwen, Cllr G Fisher, Cllr D Ward and Cllr J Ward

In attendance: Sara Campbell (Clerk), District Cllr C Hudson and 3 members of the public

1. **To consider accepting apologies for absence:**
Apologies for absence were received and approved from Cllr L Trevail, Cllr Lady R Mann and Cllr J Brewer was also absent.
2. **To approve the minutes of the Parish Council Meeting held on 23 January 2023:**
The minutes of the Parish Council Meeting held on 23 January 2023 (pages 1-5 of 5) previously circulated to all members, were proposed for approval by Cllr J Ward seconded Cllr C Blakesley and unanimously agreed.
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr J Ward – Scole Parish Hub
Cllr D Ward – Scole Parish Hub
Cllr Jones – Scole Community Centre
4. **To receive questions or comments from the parishioners:**
Members of the public raised:
 - Who had the key to the village noticeboard, it was thought it was at the shop. **Cllr Jones to check with the shop.**
 - Footpath from Community Centre to Bungay Road (Scole FP27) is falling away into the field.
 - Footpath Community Centre to Bungay Road (Scole FP27) just outside the Community Centre has a large tree root in the middle of the path which is a trip hazard. **Cllr Jones to investigate**
 - The community garden doesn't belong to the Gardening Club although they maintain it. The garden needs rejuvenating would the Parish Council give money for new plants. **Clerk to see if the open spaces S106 can be used for this.**
 - There is no access to water at the community garden, it was suggested to ask Scole Inn or Cllrs Blakesley said they can use their outside tap.
 - Is the Council giving the children anything for the King's Coronation

4.1. Presentation by Christopher Smith from Hopkins Homes on their intended proposals for the residential development on land east of Norwich Road:

Before the presentation commenced Graham Moore the Scole representative on the Diss & District Neighbourhood Plan reminded councillors that Scole has 50 homes allocated in the Neighbourhood plan, 25 minimum and currently 81 planned.

Christopher Smith and Neil Griffiths from Hopkins Homes showed the site plan for the proposed development on land east of Norwich Road. The plan is for 110 two, three and four bed dwellings, possibly some bungalows, 74 open market and 36 affordable rent and shared ownership. The site will include 1 hectare of open space. After the demonstration there was an opportunity for the public to ask question:

How many bungalows? *No decision yet.*

The village has a 1950's sewer system how will this cope with the additional demand? *Anglian Water will undertake surveys and comment on the capacity.*

How many parking spaces per property? *1.5 spaces for a 1 bed, 2 for a 2 & 3 bed and 3 for a 4 bed.*

What is the build density? *10 properties to 1 acre.*

How will the schools cope with the additional children? *There are currently 62 pupils in the school and capacity is 105, so there is space.*

If anyone has any additional questions please send them to the Clerk who will forward to Hopkins Homes for a response.

5. To receive the reports from the District & County Councillors:

Cllr Hudson was not present, but had contacted the clerk regarding the -

- King's Coronation Grant.

6. To receive the Clerks Report:

The Clerk brought to the attention of the Council:-

- An update to the Code of Conduct, SNC suggesting parish councils adopt from May 2023 following the elections. **Clerk to add to the Agenda for approval.**
- A quote has been received to reduce the height of the trees planted when the bypass was built to provide noise reduction **Clerk to get a further 2 quotes**, work will be scheduled for October once the bird nesting season is over.

7. To receive an update on the progress of the Scole Parish Hub:

South Norfolk Council are very supportive of the project, they would like to see the first stage of the build include hall, café, toilets and entrance, they have appointed a consultant to undertake a feasibility study on 23 March, 2023 from 3.00 – 7.00 pm at St Andrews, all properties have received a leaflet.

7.1. To receive an update on the Agreement for Lease and Lease

Cllr Ward met with Cllr Jones to go through the queries on the current lease, there was nothing controversial main issue is insurance of the hall. The Parish Council have agreed to insure, this will be re-charged to the Hub. Instructions have been given to Wellers Hedley and both sides are waiting for the amended lease to approve.

8. To receive an update on the installation of a plaque on the south side of Scole Bridge:

Once the size has been confirmed Cllr Jones will ask Bierton Woods to manufacture the plaque. **Cllr Jones & Cllr Brooks will meet the interested member of the public to agree the location.**

9. To approve the replacement of the streetlight on Clements Close:

Cllr Jones has been in touch with Westcotec who have confirmed a date for connection of 6 April 2023. Cllr Fisher has been liaising with UKPN and has a record of his contacts over the last 4 months.

**10. To approve the CCTV Policy for use at the Scole Pocket Park:
Clerk and Cllr Brooks to meet to prepare a policy.**

11. To consider and approve repairs to the play equipment at the Scole Community Centre:

Cllr Jones has received a quotation to repair the faulty equipment of £708.00, it is proposed to take the money from S106 Open Spaces, **Clerk to confirm if this money can be used for maintenance.** Cllr McEwen proposed that if the S106 money can be used this equipment is repaired, Cllr Fisher seconded and unanimously agreed.

12. To consider a response to the South Norfolk Village Clusters Housing Allocations Plan Consultation:

Cllr D Ward commented that the South Norfolk Village Clusters Housing Allocations Plan is not in conflict with the DDNP. No need for the Parish Council to respond.

13. PLANNING

**13.1. To Comment on and Recommend/Object any Current planning applications:
2023/0069**

Location: Scole Community Centre and Playing Field Ransome Avenue Scole Norfolk

Proposal: Alterations and extensions to provide improved facilities for changing rooms, function room, kitchen facilities and disabled WC

Application Type: Full Planning Permission

Parish Council Response: The Parish Council have no comments and support the application.

13.2. To receive an update on any previous planning applications:

None.

14. FINANCE REPORT**14.1. To approve payments (C):**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
DD	Npower	Streetlight Electricity January	276.59	46.10	
Online	Sara Campbell	Salary	575.25		
Online	Chris Brooks	Litter Picking Expenses	116.50		
Online	Diss Neighbourhood Plan	Contribution	500.00		
Online	SNC	Dog Bin - Annual Charge	1194.48	199.08	
		TOTAL £	2,662.82	245.18	

Proposed Cllr J Ward, seconded Cllr C Blakesley and unanimously agreed.

14.2. Receipts (B):

Date	Account	Received From	Amount
01/02/2023	Community	Poppy Wreaths	110.50
		Community Acct TOTAL £	110.50

14.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	8,834.76		
Receipts this month (Community Account) (listed above): B	110.50		
Transferred from Savings Account			
Payments this month (listed above): C		2,662.82	
Cash Book Balance Carried Forward (=A+B-C-D) Community Account Balance			6,282.44
Business Saver Account			
Opening Balance 1/4/20 - £4,630.31			
6/6/22 Interest	0.35		
Transferred from Community Acct	29,327.91		31,652.06

Details	CR	DR	
Transferred to Community Acct (from reserves)		2,333.00	
5/9/22 Interest	8.86		
28/11/22 Transferred to Community Acct		750.00	
5/12/22 Interest	17.63		
Cash in Bank			37,934.50
Allocated Funds (Listed Below)			30,735.57
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£7,198.93

14.4. Allocated funds for the financial year commencing 1-4-22:

Details	Opening Balance 1/4/22	CR/DR	Balance
Proposed Village Hall Site (Lease) I Garnham Fencing 31/8	1,897.00	-1,344.00	553.00
Street Lights	1,478.68		1,478.68
Contingency Fund CCTV 31/8 Grant SCC Platinum Jubilee 31/8 Tree Pollarding @ Pocket Park	12,979.80	-789.00 -200.00 -750.00	11,240.80
CIL Payment receive 20/4/22	1,371.93	15,091.16	16,463.09
Neighbourhood Plan	0.00		0.00
Cycle Path	1,000.00		1,000.00
Post Horn Payment made 3/5/22	400.00	-400.00	0.00
Room Hire Payment made 23/1/23	140.00	-140.00	0.00
Electricity Payment made 3/5/22	670.73	-670.73	0.00
TOTAL £	19,938.14		30,735.57

14.5. To appoint Robin Goreham as Internal Auditor for the financial year ending 31 March 2023:

Proposed Cllr Brooks, seconded Cllr C Blakesley and unanimously agreed.

15. To consider applying for the Kings Coronation Grant from South Norfolk Council:

Various discussions took place regarding a "village" event, this will not be organised by the Parish Council. It was suggested to hold a picnic on the playing field with people providing their own picnics. Village groups to be approached to organise. **Clerk will apply for the Grant.**

- 16. To receive reports from Working Groups:**
16.1. Employment Working Group (PJ, CAB, LT) – Nothing
16.2. Internal Control (PJ, JW, TM) – Nothing
16.3. Cycle Path Group (PJ,) - no update.
16.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, Dola Ward)
Currently under inspection
16.5. Scole Nature Trails Trust Group (COB, LT, GF)
 - All jobs completed
 - Fish mattress to be put in the river, this is a joint project with River Waveney Trust and Environment Agency
 - Outdoor Classroom is finished
 - Outstanding jobs are installing the Tesco funded fencing and the CCTV
 - All footpaths around park have been wood chipped**16.6. Community Centre (PJ) - no update**
- 17. To report any incidents of overflow, spillage and discharge into the river during the month:**
No incidents to report.
- 18. To receive and discuss items from Parish Councillors:**
Cllr Blakesley
 - Scole Inn will be submitting a planning application for a wedding marquee.
- 19. To receive an update on correspondence received:**
The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.
- 20. To receive items for the next Agenda:**
Any other items for the next Agenda please contact the Clerk.
- 21. Next meeting of the Parish Council is on Monday 27 March 2023 at 7.00 pm.**

Meeting closed at: 20:56pm.