

SCOLE PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Monday 24 April 2023 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr C Blakesley, Cllr G Blakesley, Cllr C Brooks, Cllr Lady R Mann, Cllr T McEwen, Cllr G Fisher, Cllr L Trevail, Cllr D Ward and Cllr J Ward

In attendance: Sara Campbell (Clerk), District Cllr C Hudson and 5 members of the public

- 1. To consider accepting apologies for absence:**
Cllr J Brewer was absent.
- 2. To approve the minutes of the Parish Council Meeting held on 6 March 2023:**
The minutes of the Parish Council Meeting held on 6 March 2023 (pages 1-6 of 6) previously circulated to all members, were proposed for approval by Cllr G Blakesley seconded Cllr G Fisher and unanimously agreed.

Cllr Lady Mann joined the meeting 19:05.

- 3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr C Blakesley – C & G Trenching
Cllr G Blakesley – C & G Trenching
Cllr J Ward – Scole Parish Hub
Cllr D Ward – Scole Parish Hub
Cllr Jones – Scole Community Centre
- 4. To receive questions or comments from the parishioners:**
None
- 5. To receive the reports from the District & County Councillors:**
District Cllr Hudson reported:
 - At a recent Extra Ordinary Meeting of South Norfolk Council, it was decided to defer the decision to sell the offices in Long Stratton for 90 days.
 - The Community Action Fund offer grants of between, £1,000 - £15,000. The committee will meet in July/August, any community group wishing to submit a grant need to do so in the next two months. This fund is only available to community groups and not precepting authorities.
 - Great to see the two public houses in the parish thriving, Billingford Horse Shoes and Scole Inn.

- A local cyclist has made contact with Cllr Hudson regarding the surface outside Scole Stores. Gary Overland at NCC Highways, acknowledges the problem but there is currently no budget.
- Cllr Hudson thanked everyone who took part in the Community Litter Pick.

6. To receive the Clerks Report:

The Clerk brought to the attention of the Council:-

- An email received from Dickleburgh Council regarding the formal regulation 14 consultation for their Neighbourhood Plan, the consultation runs for 6 weeks and closes on Wednesday 10th May at 4.00 pm
- An email from the Hospitality Manager at Oaklands Care Home, Scole, would like to advertise their events on the parish noticeboard. **Clerk to email stating any advertising to be sent to the Clerk in the first instance.**

7. To receive an update on the progress of the Scole Parish Hub:

- A discussion was held regarding the proposed boundary fence on the land at the Scole Parish Hub site, it was agreed that **Cllr Blakesley and Cllr J Ward mark the boundary where the new fence needs to be placed.**
- Still waiting for the summary report from the consultants undertaking the feasibility study.

7.1. To receive an update on the Agreement for Lease and Lease

Cllr Jones has received an email from the parish council solicitors, Wellers Hedley, confirming the lease has been sent to the Scole Parish Hub solicitors.

8. To receive an update on the installation of a plaque on the south side of Scole Bridge:

Nothing to report.

9. To approve the replacement of the streetlight on Clements Close:

The light is still not working following the installation by UK Power Networks on 6 April 2023, Clerk has spoken with Roy at Westcotec and he will attend and connect.

10. To consider applications for the Outdoor Spaces Section 106 fund:

The Clerk had received two applications:

1. Outdoor Gym equipment – Cllr Jones has spoken with the fitness provider to the football club, who suggests that this equipment is never well used and on regularly visiting other areas who have installed outdoor gym equipment he has never seen it used. Councillors unanimously agreed at this time not to pursue this request.
2. Improve Play Equipment - Cllr J Ward proposed that £1,100 of the S106 outdoor spaces money is used to repair the delta platform in the existing play area, seconded Cllr McEwen and unanimously agreed.

3. Bowls club request to improve the bowling green at a cost of £1,500 + VAT, Cllr Blakesley proposed this project receives funding from the S106 outdoor spaces money, seconded Cllr Brooks and unanimously agreed.

11. PLANNING

11.1. To Comment on and Recommend/Object any Current planning applications:

None

11.2. To receive an update on any previous planning applications:

None.

12. FINANCE REPORT

12.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
Online	C & G Trenching	Grass Cutting	1,827.50		
Online	Npower	Electricity March 2023	223.96	10.66	
Online	NPTS	Subscription	253.90		
Online	C & G Trenching	Grass Cutting April	304.60		
Online	Sara Campbell	Salary & Expenses	632.71	8.33	
Online	Scribe	Accounts Package	714.00	119.00	
		TOTAL £	3,956.67	137.99	

Cllr C Blakesley & Cllr G Blakesley did not vote.

Proposed Cllr J Ward, seconded Cllr Brooks and unanimously agreed.

12.2. Receipts (B):

Date	Account	Received From	Amount
12/4/23	Saver	SNC Coronation Grant	200.00
Community Acct TOTAL £			200.00

12.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	5,207.57		

Details	CR	DR	
Receipts this month (Community Account) (listed above): B	200.00		
Transferred from Savings Account			
Payments this month (listed above): C		3,956.67	
Cash Book Balance Carried Forward (=A+B-C-D) Community Account Balance			1,450.90
Business Saver Account Opening Balance 1/4/23 - £31,691.34			31,691.34
Cash in Bank			33,142.24
Allocated Funds (Listed Below)			30,735.57
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£2,406.67

12.4. Allocated funds for the financial year commencing 1-4-22:

Details	Opening Balance 1/4/22	CR/DR	Balance
Proposed Village Hall Site (Lease) I Garnham Fencing 31/8	1,897.00	-1,344.00	553.00
Street Lights	1,478.68		1,478.68
Contingency Fund CCTV 31/8 Grant SCC Platinum Jubilee 31/8 Tree Pollarding @ Pocket Park	12,979.80	-789.00 -200.00 -750.00	11,240.80
CIL Payment receive 20/4/22	1,371.93	15,091.16	16,463.09
Neighbourhood Plan	0.00		0.00
Cycle Path	1,000.00		1,000.00
Post Horn Payment made 3/5/22	400.00	-400.00	0.00
Room Hire Payment made 23/1/23	140.00	-140.00	0.00
Electricity Payment made 3/5/22	670.73	-670.73	0.00
TOTAL £	19,938.14		30,735.57

13. To consider applying for the Kings Coronation Grant from South Norfolk Council:

The grant has been awarded and received.

14. To receive reports from Working Groups:

14.1. Employment Working Group (PJ, CAB, LT) – Nothing

14.2. Internal Control (PJ, JW, TM) – Nothing

14.3. Cycle Path Group (PJ,) - continuing research for grants.

14.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, DW)

Cllr D Ward updated the Council that the examiner has completed his work and is happy with the plan. It is now ready to go to the District Council for approval and finally the referendum in the parishes.

14.5. Scole Nature Trails Trust Group (COB, LT, GF)

On top of everything.

- Only outstanding job to install the CCTV
- Worked with WI on the Community Litter Pick
- Have been recognised as a River Restoration Hero by Cranfield University.

14.6. Community Centre (PJ) – no updates.

15. To report any incidents of overflow, spillage and discharge into the river during the month:

None.

16. To receive and discuss items from Parish Councillors:

Cllr G Blakesley

- Gave an update of the parish defibrillators, the one outside the Scole Community Centre is awaiting new pads and is currently investigating registration of the defibrillator outside the shop.

Cllr C Brooks

- There has been some wild camping on the permissive path, signs to be put up saying "No Overnight Camping".

Cllr D Ward

- It was felt in the parish that the Parish Council had let the school children down by not providing a Coronation gift, therefore, celebratory pencils have been sourced and purchased and will be given to all school pupils.

17. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

18. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

19. Next meeting of the Parish Council is on Monday 22 May 2023 at 7.00 pm.

Meeting closed at: 20:20 pm.