

# SCOLE PARISH COUNCIL

**MINUTES** of the Parish Council Meeting held on Monday 27 March 2023 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

**Councillors Present:** Cllr P Jones (Chair), Cllr C Blakesley, Cllr G Blakesley, Cllr C Brooks, Cllr Lady R Mann, Cllr T McEwen, Cllr G Fisher, Cllr L Trevail, Cllr D Ward and Cllr J Ward

**In attendance:** Sara Campbell (Clerk), District Cllr C Hudson and 5 members of the public

1. **To consider accepting apologies for absence:**  
Cllr J Brewer was absent.
2. **To approve the minutes of the Parish Council Meeting held on 6 March 2023:**  
The minutes of the Parish Council Meeting held on 6 March 2023 (pages 1-6 of 6) previously circulated to all members, were proposed for approval by Cllr G Blakesley seconded Cllr C Brooks and unanimously agreed.
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**  
Cllr C Blakesley – C & G Trenching  
Cllr G Blakesley – C & G Trenching  
Cllr J Ward – Scole Parish Hub  
Cllr D Ward – Scole Parish Hub  
Cllr Jones – Scole Community Centre
4. **To receive questions or comments from the parishioners:**  
Members of the public raised:
  - David Burn Chairman of the Diss & District Neighbourhood Plan Steering Committee (DDNP SC) addressed the Council regarding the recent presentation by Hopkins Homes and the concerns of the DDNP SC over the increased number of properties proposed.
  - Potholes on New Road, Thelveton and The Street, Scole are really bad – **Clerk to report to NCC Highways**
  - Pavement outside the shop is disintegrating and the loose tarmac is a slip hazard recently causing a resident to fall – **Clerk to report to NCC Highways and South Norfolk Council street cleaning team.**
5. **To receive the reports from the District & County Councillors:**  
District Cllr Hudson reported:
  - South Norfolk Council have frozen their portion of the Council Tax this year.
  - The move of South Norfolk Council offices continues, the disposal of the premises in Long Stratton will take place after the elections.

- Long Stratton by-pass finally approved, work should start in 6-9 months and will take 18 months to completed.
- Photo ID is required to vote in the district elections, older persons bus pass, passport driving licence are all acceptable.

**6. To receive the Clerks Report:**

The Clerk brought to the attention of the Council:-

- On checking the defibrillators on [www.defibfinder.uk](http://www.defibfinder.uk) the defibrillator at Scole Stores is showing as “not available” and the one at the Scole Community Centre is not showing. **Cllr G Blakesley will check with the member of the parish responsible for the defibrillators.**
- Two requests to use the outdoor spaces \$106 money one from the Bowls Club to improve the Bowls green and another from a resident to install an outdoor gym.
- Nominations for the South Norfolk Community Awards are open!

**7. To receive an update on the progress of the Scole Parish Hub:**

A recent open day held by South Norfolk Council in St Andrews Church was well attended.

**7.1. To receive an update on the Agreement for Lease and Lease**

Cllr Ward and Cllr Jones have been working to resolve the issues with the lease and are hoping for a new draft to review soon.

**8. To receive an update on the installation of a plaque on the south side of Scole Bridge:**

The plaque is currently being manufactured. Once the plaque is received a site meeting will be arranged to agree the exact location and what permissions are required.

**9. To approve the replacement of the streetlight on Clements Close:**

Installation due 6 April 2023.

**10. To approve the CCTV Policy for use at the Scole Pocket Park:**

The policy previously circulated to all Councillors for review was proposed for adoption with the following amendment “To assist the police, other Law Enforcement Agencies and the Parish Council with identification, detection, apprehension and prosecution of offenders by examining and using retrievable evidence relating to crime and public order”– by Cllr Blakesley seconded Cllr McEwen and unanimously agreed.

**11. To agree to adopt the 2020 LGA Code of Conduct from 9 May 2023 when new Councillors take office:**

To adopt the LGA 2020 Code of Conduct previously circulated to all Councillors was proposed for adoption by Cllr D Ward, seconded Cllr J Ward and unanimously agreed.

**12. To consider the presentation by Hopkins Homes at the Parish Council meeting on 6 March 2023 and consider whether the Parish Council wish to respond.:**

The Parish Council will forward the email and attached letter received from DDNP. Cllr D Ward proposed that the Parish Council respond stating that the council supports the 50 houses allocated in the DDNP seconded Cllr Trevail and unanimously agreed.

**13. To consider if the Parish Council will host the Annual Parish Council Meeting**

The chair of the Parish Council is not going to call this meeting, however, if the required number of parishioners wish to call the meeting the Parish Council will support it.

**14. PLANNING**

**14.1. To Comment on and Recommend/Object any Current planning applications:**

None

**14.2. To receive an update on any previous planning applications:**

None.

**15. FINANCE REPORT**

**15.1. To approve payments (C):**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
DD	Npower	Streetlight Electricity January	203.30	9.68	
Online	Sara Campbell	Salary	595.68		
Online	Westcotec	Streetlight Maintenance	275.89	45.98	
		<b>TOTAL £</b>	<b>1,074.87</b>	<b>55.66</b>	

Proposed Cllr C Blakesley, seconded Cllr J Ward and unanimously agreed.

**15.2. Receipts (B):**

Date	Account	Received From	Amount
15/3/2023	Saver	Interest	39.28
<b>Community Acct TOTAL £</b>			<b>39.28</b>

**15.3. To receive the Responsible Finance Officer's Report:**

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) <b>A</b>	6,282.44		
Receipts this month (Community Account)(listed above): <b>B</b>	110.50		
Transferred from Savings Account			
Payments this month (listed above): <b>C</b>		1,074.87	
Cash Book Balance Carried Forward (=A+B-C-D) <b>Community Account Balance</b>			<b>5,207.57</b>
<b>Business Saver Account</b> Opening Balance 1/4/20 - <b>£4,630.31</b>			
6/6/22 Interest	0.35		
Transferred from Community Acct	29,327.91		
Transferred to Community Acct (from reserves)		2,333.00	
5/9/22 Interest	8.86		
28/11/22 Transferred to Community Acct		750.00	
5/12/22 Interest	17.63		
15/3/23 Interest	39.28		<b>31,691.34</b>
<b>Cash in Bank</b>			<b>36,898.91</b>
Allocated Funds (Listed Below)			<b>30,735.57</b>
<b>Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND</b>			<b>£6,163.34</b>

#### 15.4. Allocated funds for the financial year commencing 1-4-22:

Details	Opening Balance 1/4/22	CR/DR	Balance
Proposed Village Hall Site (Lease) I Garnham Fencing 31/8	<b>1,897.00</b>	<b>-1,344.00</b>	<b>553.00</b>
Street Lights	<b>1,478.68</b>		<b>1,478.68</b>
Contingency Fund CCTV 31/8 Grant SCC Platinum Jubilee 31/8 Tree Pollarding @ Pocket Park	<b>12,979.80</b>	<b>-789.00</b> <b>-200.00</b> <b>-750.00</b>	<b>11,240.80</b>
CIL Payment receive 20/4/22	<b>1,371.93</b>	<b>15,091.16</b>	<b>16,463.09</b>
Neighbourhood Plan	<b>0.00</b>		<b>0.00</b>
Cycle Path	<b>1,000.00</b>		<b>1,000.00</b>
Post Horn Payment made 3/5/22	<b>400.00</b>	<b>-400.00</b>	<b>0.00</b>
Room Hire Payment made 23/1/23	<b>140.00</b>	<b>-140.00</b>	<b>0.00</b>
Electricity Payment made 3/5/22	<b>670.73</b>	<b>-670.73</b>	<b>0.00</b>

	<b>TOTAL £</b>	<b>19,938.14</b>	<b>30,735.57</b>

**16. To consider applying for the Kings Coronation Grant from South Norfolk Council:**

The grant has applied for, currently awaiting for a decision.

**17. To receive reports from Working Groups:**

**17.1. Employment Working Group (PJ, CAB, LT) – Nothing**

**17.2. Internal Control (PJ, JW, TM) – Nothing**

**17.3. Cycle Path Group (PJ,) - no update.**

**17.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, DW)**

Currently under inspection

**17.5. Scole Nature Trails Trust Group (COB, LT, GF)**

- Finished fence in park
- Only outstanding job to install the CCTV

**17.6. Community Centre (PJ) – awaiting planning**

**18. To report any incidents of overflow, spillage and discharge into the river during the month:**

None.

Cllr Blakesley has been made aware of problems with the flow of sewage on the St Andrews development.

**19. To receive and discuss items from Parish Councillors:**

**Cllr G Blakesley**

- Problem at school pick-up on with vehicles parking on the footpath making pedestrians having to step into the road to pass.

**Cllr C Brooks**

- The brambles need cutting back at the A143 junction, also surface at the junction is breaking up. **Clerk to report to NCC, Highways.**

**20. To receive an update on correspondence received:**

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

**21. To receive items for the next Agenda:**

Any other items for the next Agenda please contact the Clerk.

**22. Next meeting of the Parish Council is on Monday 24 April 2023 at 7.00 pm.**

**Meeting closed at: 20:45 pm.**