



SCOLE PARISH COUNCIL

MINUTES of the Parish Council Meeting held Tuesday, 21st January, 2020 at Scole Community Centre, Ransome Avenue, Scole

Councillors Present: Cllr C Blakesley, Cllr C Brooks, Cllr R Buckenham, Cllr G Fisher, Cllr P Jones, Cllr G Moore (Chair), Cllr Lady R Mann, Cllr L Trevail and Cllr J Ward

In attendance: County Cllr M Wilby, 5 members of the public and the Parish Clerk

MINUTES	ACTION
<p>1. Apologies accepted from: Apologies were accepted from Cllr Blakesley. Apologies also received from District Cllr Hudson.</p>	
<p>2. To approve the minutes of the Parish Council meeting held on 19 December 2019 : The minutes of the meeting (pages 1152 – 1157 on 19 December, 2019 previously circulated to all members, were proposed by Cllr Brooks, seconded Cllr Jones and unanimously agreed and signed by the Chair.</p>	
<p>3. To record declarations of interest from members in any item to be discussed – Cllr Brooks, Cllr Trevail, Cllr Jones & Cllr Fisher interest in any items relating to the Scole Nature Trails Trust.</p>	
<p>4. Adjourn the meeting to public participation: the meeting was adjourned at 7.47 pm</p>	
<p>Parishioners' Questions or Comments: None</p>	
<p>5. Reports from District & County Councillors: County Councillor Wilby gave his report. Re-convene the meeting – the meeting was re-convened 7.55 pm.</p>	
<p>6. To receive the Clerk's Report: The Clerk brought to the attention of the Council:</p> <ul style="list-style-type: none"> • The Greater Norwich Local Plan meeting 23/1/20 • CRIME FIGURES SCOLE AND DICKLEBURGH: No Newsletter has been received this month. 	
<p>7. To agree to adopt the three Norfolk County Council streetlights situated within Lot 1: Cllr Trevail had been in contact with Chris O'Connell at Norfolk County Council regarding taking power from the streetlights owned by NCC to power CCTV Cameras. It was felt that it would make more sense for the Parish Council to consider the adoption of these lights and add them to the Maintenance Agreement with Westcotec.</p> <p>Cllr Moore proposed that the Parish Council adopt the three lights in the Pocket Park and that £1,000 would be available for this adoption to take place. Seconded Cllr Lady Mann and unanimously agreed.</p> <p>The Clerk will contact Chris O'Connell.</p>	
<p>8. To discuss Village Traffic Concerns:</p> <p>8.1. General Traffic Concerns</p> <ul style="list-style-type: none"> • Cars continue to speed on Bungay Road, Cllr Moore has the downloaded data and will investigate how this can be put into a readable format to submit to the police. • Meeting to be arranged between Cllr Wilby, Gary Overland (NCC Highways) regarding the footpath and speeding traffic on Bungay Road. 	



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8.2.	To receive any verbal reports of accidents within the parish • A1066/A140 white car bumped by a porsche.	
9.	To consider a Cycle Path from Scole to Diss alongside A1066 Cllr P Jones has met with the Chief Executive Officer of Safests regarding this project she is very keen to be involved, as the path will enable Safests employees to walk to work. The project has been broken down into three phases: Phase 1 - From Dark Lane to Business Park . Phase 2 - From Dark Lane to the A140/A1066 roundabout. Phase 3 - From Bridge over Frenze Beck. Clerk: To try and establish ownership of the rough land at the rear of Desira Group and the owner of the land north-west of Flax Farm.	
10.	To review the current sewerage provisions within the parish: Cllr Buckenham is working to get copies of the plan for both sewerage and clean water.	Clerk
11.	To receive an update on the land for the proposed Village Hall on Norwich Road: Everything is now waiting for the completion of the sale to the developer.	
11.1.	To approve the prospective developers positioning a site hut on the Parish Council land for the proposed village hall. No response with the architects regarding the site hut.	
11.2.	To consider and agree the streetlighting requirements for the development. The Council feel that there should be lighting on the new housing development, but felt it was sensible to wait until the village hall development is completed. Clerk to liaise with Streetlight @ Norfolk County Council.	Clerk
12.	To receive an update on the land known as "Stuston Pocket Park": No update.	
13.	To agree to move the Parish Council meeting back to Mondays in future: Cllr Fisher proposed that if the Council are changing the evening of the meeting to alter the time to 7.00 pm as several Councillors need to leave early. It was unanimously agreed to move the Parish Council meeting to the fourth Monday of the month commencing at 7.00 pm.	
14.	To receive an update from the Planning Group on any new & o/s planning applications:	
14.1.	To comment on and Approve/Refuse any current planning applications: 2020/0067 Location: Land To The West Of Ridge House Bungay Road Scole Norfolk Proposal: Variation of conditions 2, 5 and 6 from 2019/1871 - Revised drawings, surface water drainage and materials. Application Type: Removal/Variation of Condition Decision: The Parish Council had no comments.	
14.2.	To receive an update on any Previous planning applications: 2019/1439 Location: Scole Engineering Diss Road Scole IP21 4DN Proposal: Outline application for demolition of existing garage buildings and	



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MINUTES	ACTION
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erection of 8 dwellings
WITHDRAWN
2019/2148
Location: Diss By Verve The Street Scope IP21 4DR
Proposal: Proposed timber clad cupboard to rear for use of 2no. new gas boilers
WITHDRAWN

15.
15.1.

**FINANCE –
AUTHORISATION FOR PAYMENT:**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
102369	Sara Campbell	Salary	475.05		37.80
102370	HMRC	PAYE	113.20		
102371	Sara Campbell	Expenses	229.79	35.60	
102372	South Norfolk Council	Dog Bins	1,153.44	192.24	
TOTAL £			1,971.48	227.84	37.80

Proposed Cllr Brooks, seconded Cllr Moore and unanimously agreed.

15.2.

RECEIPTS THIS MONTH:

Date	Account	Received From	Amount
10/12/19	Community	HMRC - VAT	1,619.21
20/12/19	Community	Poppy Wreaths	230.00
TOTAL £			1,849.21

15.3.

ALLOCATED FUNDS

Details	Balance 31/3/19	CR/(DR)	Balance 1/4/19
Proposed Village Hall Site (Legal Fees, Ground Work)	4,000.00		4,000.00
Street Lights Westcotec Upgrade to LED 19/11/19	2,255.68	2,500.00 (2,772.00)	4,755.68 1,983.68
Contingency Fund	4,418.82	4,960.18	9,379.00
CIL	457.36	884.18	1,341.54
Volunteer Award (Scope Community Areas)	470.00	(470.00)	0.00
TOTAL £	11,601.86		16,704.22

15.4.

RESPONSIBLE FINANCE OFFICER REPORT:

Details	CR	DR
Cash Book Balance Brought Forward A	16,880.24	



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(Community Account)			
Receipts this month (Community Account listed above):	B	1,849.21	
Payments this month (listed above):	C		1,971.48
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			16,757.97
Business Saver Account Balance at 1/4/19 - £4,619.18 Interest		6.91	4,626.09
CASH IN BANK			21,384.06
LESS ALLOCATED FUNDS			(16,704.22)
AVAILABLE TO SPEND			4,679.84

- 16. To approve the 2020/21 Budget and sign the Precept From for South Norfolk Council:** The Clerk presented the proposed budget for 2020/21. The Council propose an increase in expenditure of £1,115 taking the expenditure to £24,515 this represents a 3.91% increase. A Band D property in the parish will contribute £50.13 to the Parish Council this is a £1.89 increase per household. Proposed Cllr Moore, seconded Cllr Ward and unanimously agreed. The council will submit a Precept Request to South Norfolk Council for £24,515
- 17. To receive and discuss items from Committees/Groups:**
- 17.1. Employment Group (CAB, PJ) –** Clerk’s Appraisal needs to be completed – Clerk needs to complete the form to start the process.
- 17.2. Finance Group (GM, COB, JJ) –** Once End of Year in complete Councillors will undertake the audit.
- 17.3. Scope Community Centre & Playing Field (SCCPF) (CAB)**
- Nothing to report.
- 17.4. Diss & District Neighbourhood Plan (DDNP) (GM, CM, LT)**
- Meeting is held on 3rd Monday of the month
 - Consultants have been appointed.
 - The third consultation of the GDLP is holding up some of the policies.
 - Dola Ward would like to join the DDNP Steering Committee as a representative for Scope Parish. Add to the Agenda for the next meeting to approve giving Delegated Authority to Dola.
- 16.4.1 Greater Norwich Local Plan (GNLP) Consultation:**
GNLP third consultation takes place 28/1/2020 to 16/3/2020.
- 17.5. Funding Opportunities and Charities Group (GF, COB, PJ, LT) – Scope Nature Trails Trust:**
- Working on an application for the fishing stations, waiting for the transfer of the land from Suffolk County Council.
- 17.6. Scope Community Areas (COB)** Volunteers have worked in excess of 117 hrs this month. They have :-
New Year started with a vehicle doing do-nuts in the park. The was dealt with.
- All ditches and culverts have been checked and cleared where necessary.
 - Most of the hedging is finished but all the hedging will be completed

Clerk



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<p>before the bird nesting season commences.</p>	
<ul style="list-style-type: none"> • Tree surgeons have been working on Lot 2 reducing the height of the canopies of the willows by the outdoor classroom and on the boundary with Clements Close. • The cultivated blackberry in Lot 3 had taken over the bank beside the A140 this has been removed. • The Environment Agency will be starting on a River Waveney upgrade on 10th February, 2020. The Permissive Path will be closed for the duration. 	
<p>17.7. Scole Village Hub</p>	
<ul style="list-style-type: none"> • Nothing to update waiting for the builder to complete the purchase of the land and the money is available. 	
<p>18. To receive an update on any meetings attended:</p>	
<p>Cllr Brooks – River Waveney Trust, South Norfolk Council Footpath Meeting</p>	
<p>Cllr Moore – Diss & District Neighbourhood Plan</p>	
<p>Cllr Jones - South Norfolk Council Footpath Meeting.</p>	
<p>19. To receive and discuss items from Parish Councillors:</p>	
<p>Cllr Lady Mann</p>	
<ul style="list-style-type: none"> • Thelveton Estate are doing their best to keep mud to a minimum, but it has been very wet. 	
<p>Cllr Tudenham</p>	
<ul style="list-style-type: none"> • Complaints from hikers using the footpaths that orange pipes are sticking out on the footpaths. The back filling of the trenches has sunk and causing problems. Suggest providing a snag list to B4RN. Cllr Jones added that Angles Way is the worst he will take some photos. 	<p>Cllr Jones</p>
<p>Cllr Jones</p>	
<ul style="list-style-type: none"> • Circulated his draft of the “Walks Leaflet” of the Parish footpaths, permissive paths and circular walks. 	
<p>20. Correspondence received – the Clerk previously circulated a list of correspondence received by email and post this month. If Councillors would like a copy of any correspondence, please ask the Clerk.</p>	
<p>21. To receive items for the next Agenda any additional suggestions for agenda items please contact the Clerk.</p>	
<p>22. Date of next meeting: Monday, 24th February 2020 at 7.00 pm.</p>	
<p>23. Meeting Adjourned at 9.30pm</p>	