

SCOLE PARISH COUNCIL

MINUTES of the virtual Parish Council meeting held on Tuesday 5 May 2020 at 7.00 pm via Zoom

Councillors Present: Cllr G Moore (Chair), Cllr C Blakesley, Cllr C Brooks, Cllr R Buckenham, Cllr G Fisher, Cllr P Jones, Cllr L Trevail (by phone) and Cllr J Ward

In attendance: Sara Campbell

For the benefit of the public attending the meeting, all votes taken will be by both a show of hands and a verbal response from each individual councillor.

- 1. To consider accepting apologies for absence:**
Apologies were accepted from Cllr Lady R Mann and Cllr C Blakesley.
- 2. To record declarations of interest from members in any item to be discussed:**
None
- 3. To approve the Procurement Policy previously circulated to all Councillors:**
Councillors' felt it necessary for the Council to adopt a Procurement Policy to outline the procedures the Council will undertake when procuring outside services or products. Prior to the virtual meeting the Clerk circulated a draft policy.

Having read through the draft Councillors requested some amendments to the values of items/services purchased. A lengthy discussion was held regarding the value of Public Liability Insurance required, it was agreed to accept £5 million.

Cllr Jones proposed to adopt the policy, Cllr Brooks seconded and the policy was unanimously agreed.