SCOLE PARISH COUNCIL
MEETING MINUTES

MINUTES of the Parish Council Meeting held on Monday 26th October 2026 at 7.15 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr C Brooks, Cllr N Percy, Cllr G Blakesley, Cllr T McEwen, Cllr K Prust, Cllr J Orford, Cllr N Parkington

In attendance: Alison Cowles (Clerk/RFO)
Cllr J Kerrison

1. **To consider accepting apologies for absence**
   Apologies received from Cllr J Ward, Cllr D Ward, Cllr G Fisher, Cllr C Hudson

2. **To approve the minutes of the Parish Council Meeting held 28th September 2026**
   Approved by Cllr C Brooks & Cllr T McEwen – 5 councillors voted in favour, 3 abstained as they weren't present at the September meeting

3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
   Cllr Jones – Scole Community Centre
   Cllr C Brooks – SNTT
   Cllr G Blakesley – C&G Trenching

4. **To receive questions of comments from the parishioners**
   None present

5. **To receive the reports from the District & County Councillors:**
   Cllr J Kerrison's report can be viewed on the website
   Scole Parish Council | Parish Council Meetings
   Cllr Kerrison – discussed speeding in the village and the aim to reduce the speed limit of the A1066 between Scole and Diss, also looking into a cycle path to make connections easier for residents. Cllr Kerrison also suggested that the Parish Partnership Scheme is a good opportunity to get 50% funding towards local projects.

6. **To discuss the phone signal in Scole**
   Nothing to action as it appears the Scole area will be moving to a satellite signal in 2027

7. **Discuss Flood Preparation for Scole**
   Cllrs to obtain sand and bags and keep them in stock at the village hall for use as needed. Key holders will be appointed and residents made aware who to contact to access these.
   Cllr Parkington to obtain quotes for sand.

Signed .....
Chair

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8. **Officially appoint Alison Cowles as the RFO**
Cllr N Percy and Cllr N Parkington proposed and seconded – all voted in favour

9. **Discuss SNC Public Spaces Protection Order (PSPO) - Vehicle-related anti-social behaviour**
All in favour for this Order to continue – Clerk to respond

10. **Discuss Christmas Tree and Lights**
Local resident Mr Stuart Platt will donate the Christmas Tree and Cllr G Blakesley to source more lights for the tree.

11. **To approve the payment of the deposit to NGF Play for the installation of new equipment at Scole Playing Field.**
Cllr T McEwen and Cllr G Blakesley proposed and seconded this payment – all in favour. Deposit is £3768.00

12. **To consider quotes from JD Tree Services for essential works to be done in Pocket Park**
Quote accepted and JD Trees will receive confirmation that the works should go ahead

13. **To consider S38 Street Lighting Design on New Development**
All in keeping with other developments in the village - Noted

14. **To discuss UKPN – Schedule Monument Consent – Karen Close & St Leonards Close**
All agreed no objections to this essential work

15. **To receive the Clerks Report and an update on any correspondence receive:**
- Highways have confirmed they will trim back the trees outside 32&33 Ransome Avenue
- Highways will jet and clear all drainage apparatus on Diss Road near the junction with Dark Lane
- Resident has asked about being more respectful about leaving the wildflowers etc in the spring – Clerk to ask which areas they would like to be considered

16. **PLANNING**

16.1. To Comment on and recommend for Approval/Refusal any Current planning applications:

2026/2679
Mr & Mrs Townsend
Belmont Grange Bungay Road Scole Norfolk IP21 4HG
Removal of condition 12 restricting separate ownership of the site of application 2023/2486 (which consented to Variation of condition 2 of 2019/0144 - Raise ridge level of roof to allow loft conversion) Date of Decision: 18/10/2023 **– No Comment**

2026/2446
Osmondeston Lodge Norwich Road Scole Norfolk IP21 4ED
Lawful development certificate for the proposed erection of 2.5 metre high double wooden garage on a concrete base 6 metre wide x 5.5 metres deep
No Comment

2026/2620

Works to TPO trees
18 Beech Close Scole Norfolk IP21 4EH
1 No. Black locust - remove saplings from felled trunk – **Already done**
2026/2543
Land South Of High House Norwich Road Scole Norfolk
Change of use for land outlined in red from ALC (Agricultural Land Classification to Class C residential/domestic). Extend 'High House' garden area and create new parking area to the north of High House with access via existing field entrance. Create new build plot, move position of existing entrance and create building plot for 1.5 storey, 2 bedroom house. – **No Comment**
DC/26/03426 - Land At Scole Roundabout , A140/A143, Diss, IP21 4AJ
Application for Consent to Display Advertisements. Various site signage including 4no free standing signs, 1no banner unit, 1no Play Land sign and 25no dot signs. – **The Parish Council are not in favour of this application – Clerk to write to the council**

16.2. To receive an update on any previous planning applications:
Non received

17. FINANCE

17.1. To approve payments – Proposed Cllr C Brooks seconded Cllr N Percy– all in favour

17.2. Receipts – Second Precept received – Noted

17.3. To receive the Responsible Finance Officer's Report – Noted

18. To receive reports from the current Working Groups:

18.1. Employment Group (GB, JW) Nothing

18.2. Internal Control (PJ, JW, TM) Nothing

18.3. Cycle Path Group (PJ,) Ongoing in collaboration with Cllr J Kerrison

18.4. Diss & District Neighbourhood Plan & Management Review Group (DDNPMRG) (DW,NP) Meeting to be held in November

18.5. Scole Nature Trails Trust Group (COB, GF) Hedging and Footpaths being maintained, lots of debris being cleared following recent winds
Cllr T McEwen has had a meeting with Greener Growth and the Primary School to create a Community Orchard with Pergola Shelter in the Hub Site.

18.6. Community Centre (PJ) Play equipment upgrade on going – see item . Centre continues to be busy and is used by many local groups

18.7. Devolution Working Group (PJ,JW) On Hold

19. To consider training for Clerk - Budgeting for Clerks & Councillors Cost £62.40 – Cllr T McEwen proposed and Cllr J Orford seconded – All in favour

20. To consider training for Parish Councillors: Cllr K Prust to do Councillors training in the New Year – Clerk will liase with Cllr Prust

21. To receive items for the next Agenda: Email the Clerk

22. Next meeting of the Parish Council is on 23rd November 2026 at 19:15

Signed .....
Chair

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23. Meeting closed at 20.55

Receipts

Here you can enter, edit and search receipt transactions for income received by the council.

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Customer	Bank	Payment Ref
6	30.09.2026	£16,897.00	£0.00	£16,897.00		Precept	South Norfolk Council	Barclays Community	2nd Precept

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Signed .....
Chair

Payments

Here you can enter, edit and search payment transactions for goods or services provided to the council.

Voucher No	Date	Net	VAT	Total	Cashed Date	Description	Supplier	Bank	Payment Ref	Minute Ref	Last Activity Date	
69	26.10.2026	£15.50	£0.00	£15.50		Village Maintenance Expenses	Christopher Brooks	Barclays Community	N/A	N/A	26.10.2026	
68	26.10.2026	£282.86	£0.00	£282.86		Grass Cutting	C & G Trenching	Barclays Community	N/A	N/A	22.10.2026	1
67	26.10.2026	£550.00	£0.00	£550.00		S137	Post Horn	Barclays Community	N/A	N/A	22.10.2026	
66	26.10.2026	£2,500.00	£0.00	£2,500.00		Village Maintenance Expenses	SNTT	Barclays Community	N/A	N/A	22.10.2026	
65	26.10.2026	£21.00	£0.00	£21.00		Chairmans Allowance	Peter Jones	Barclays Community	Title Register Search	N/A	20.10.2026	
64	26.10.2026	£129.40	£0.00	£129.40		Salary & Expenses	HMRC	Barclays Community	N/A	N/A	20.10.2026	
63	26.10.2026	£548.79	£0.00	£548.79		Salary & Expenses	Alison Cowles	Barclays Community	N/A	N/A	20.10.2026	1
62	26.10.2026	£357.30	£17.86	£375.16		Electricity	NPower Business Solutions	Barclays Community	N/A	N/A	20.10.2026	1
60	26.10.2026	£267.30	£53.46	£320.76		Village Maintenance Expenses	South Norfolk Council	Barclays Community	Dog Bin Annual Charge	N/A	20.10.2026	1
59	26.10.2026	£55.00	£11.00	£66.00		Streetlight	Cozens	Barclays Community	Monthly Maintenance Charge 09.26	N/A	20.10.2026	1
58	20.10.2026	£275.00	£55.00	£330.00		Defibrillator	Gill Blakesley	Barclays Community	Defibrillator Batter	N/A	20.10.2026	1
57	26.10.2026	£332.08	£66.42	£398.50		Poppy Wreath	Royal British Legion	Barclays Community	N/A	N/A	20.10.2026	1
56	26.10.2026	£308.00	£0.00	£308.00		Hall Hire	Scole Community Centre (Sports & Social Club)	Barclays Community	N/A	N/A	20.10.2026	1