

SCOLE PARISH COUNCIL

MINUTES of the Parish Council meeting held on Monday 25 October 2021 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr G Moore (Chair), Cllr C Blakesley, Cllr R Buckenham, Cllr P Jones, Cllr Lady R Mann, and Cllr J Ward

In attendance: Sara Campbell (Clerk), District Councillor Hudson, County Cllr Wilby and 3 members of the public

- 1. To consider accepting apologies for absence:**
Apologies for absence were received and approved from Cllr L Trevail. Cllr J Brewer was not in attendance.
- 2. To approve the minutes of the Parish Council Meeting held on 27 September, 2021:**
The minutes of the Parish Council Meeting held on 27 September 2021 (pages 1-6 of 6) previously circulated to all members, were proposed for approval by Cllr Jones, seconded Cllr Ward and unanimously agreed.
- 3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr Lady Mann – Neighbourhood Plan
Cllr Blakesley – C & G Trenching, Scole Community Centre
Cllr Ward – Scole Parish Hub
- 4. To receive questions or comments from the parishioners:**
A member of the public updated the Council on the macerated sewage that was found in the ditch at the back of Clements Close, there have been no further occurrences, however, water runs in this ditch when there has been no rain, they are still trying to locate the source of the problem.
- 5. To receive the reports from the District & County Councillors:**
County Councillor Wilby & District Councillor Hudson gave their reports.
- 6. To receive the Clerks Report:**
 - Email regarding SNC/Broadland street naming policy
 - Email regarding the Queens Platinum Jubilee Beacons
 - Email regarding the change to the E-on direct debit reference number
 - Email regarding Diss Rotary Club using the village noticeboard
- 7. To receive an update on the areas for the Wildflower Verge campaign:**

Following various discussions, it was decided to postpone this until next year.

8. To receive an update on the progress of the Scole Parish Hub:

The recent public meeting was well supported and very positive comments received.

The planning application to vary conditions will be submitted this week.

Cllr Jones asked who would own the building once completed – The registered CIO Scole Parish Hub will own the building.

8.1. To receive an update on the proposed lease

Councillors felt they still required greater understanding of the licence,
Clerk to review.

9. To consider the use of the S106 money to provide a zip-wire and a youth shelter at the Community Centre.

The best quotation was received from Action for Play at Carleton Rode. Clerk to discuss with Gary Howard at South Norfolk Council and the Clerk has authority to purchase.

10. To receive an update on the use of S106 money for the purchase of a recycled plastic bench for the outdoor classroom and a fishing/canoe launch platform in the Pocket Park:

Updated quotation has been received, a few changes to the specification have been discussed with Cllr Brooks, Clerk to place order.

11. To approve the replacement of the “Scole Village” Noticeboard

Clerk is still waiting for the quotation from Kedel to include the engraving, once received order will be placed.

12. PLANNING

12.1. To Comment on and Recommend/Object any Current planning applications:

Appeal against Refusal on application: 2021/0663

Location: Waveney House, Bungay Road, Scole IP21 4DX

Proposal: Conversion and extension to existing garage to form holiday let.

Council Comments: No comment

12.2. To receive an update on any previous planning applications:

None

13. FINANCE

13.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
Online	C & G	Payment paid to K Greenacre re Bench repair	325.53	34.19	
Online	RBL	Poppy Wreaths	249.50		

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
Online	E-on	Electricity Oct 2021	235.75	11.23	
Online	Sara Campbell	Salary & Expenses -October 2021	536.72		
Online	C & G Trenching	Grass Cutting 44/2021	442.84		
		TOTAL £	1,790.34	45.42	

Proposed Cllr Jones, seconded Cllr Brooks and unanimously agreed.

13.2. Receipts (B):

Date	Account	Received From	Amount
08/10/2021	Community	SNC	12,005.00
4&12/10/21	Re Poppy Wreaths	Various	60.00
		TOTAL £	12,065.00

13.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	12,237.79		
Receipts this month (Community Account) (listed above): B	12,065.00		
Payments this month (listed above): C		1,790.34	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			22,512.45
Business Saver Account Opening Balance 1/4/20 - £4,629.83			4,630.07
Cash in Bank			27,142.52
Allocated Funds (Listed Below)			16,535.43
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£10,607.09

13.4. Approve allocated funds for the financial year commencing 1-4-21:

Details	Balance 1/4/21	CR/(DR)	Balance
Proposed Village Hall Site (Lease)	1,397.00		1,397.00

Street Lights	1,478.68	,	1,478.68
Contingency Fund	11,287.82		11,287.82
CIL	1,341.54		
28/4/21		+5,030.39	
Donation to Scole Parish Hub 28/6/21		-5,000.00	1,371.93
Neighbourhood Plan			0.00
Cycle Path	1,000.00		1,000.00
TOTAL £	16,505.04		16,535.43

14. To consider any training requirements for Councillors':

The list of training courses offered by Norfolk Parish Training & Support has been circulated to all Councillors, Cllr Brewer, Cllr Ward & Cllr Buckenham need to complete an Induction Course.

15. To receive reports from Working Groups:

15.1. Employment Working Group (PJ, CAB, LT) – Clerk to return her Appraisal Form

15.2. Internal Control (GM, RB, PJ) – nothing to update.

15.3. Cycle Path Group (PJ, CB, LT) Cllr Jones is to meet with Mathew Hayward regarding funding for planning for cycle path.

15.4. Diss & District Neighbourhood Plan (DDNP) (GM, Corinne Moore, Dola Ward)

South Norfolk Council have read draft and commented that there is no Flooding Policy, Central Government said not to include a Flooding Policy but DDNP are going to.

There will be another consultation early 2022, for items in Diss and Scole site allocation, details will be sent to all properties in Scole.

Hopkins Homes have come back with a new proposal for Norwich Road site by Flowerdew Meadow. The numbers have been reduced to 50 and will include a new access to the proposed development behind Flowerdew Meadow. It is accepted that there is no linkage to any sites in the future.

Completion of the plan is hoped for August 2022.

15.5. Scole Nature Trails Trust Group (PJ, CB, LT)

Waiting for quotes for the tree work required by the outdoor classroom.

The tree on the Permissive path should be undertaken first week in November.

Busy time hedge cutting around the village.

Have been invited to attend the South Norfolk Community Awards evening.

15.6. Community Centre (CAB) – having new lights installed in the main hall.

16. To receive and discuss items from Parish Councillors:

Cllr Blakesley is working with Cllr Jones on planting trees in the parish.

17. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

18. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

19. To agree the proposed time and date of the next Parish Council meeting on Monday 29 November, 2021 at 7.00 pm.

Meeting adjourned at: 21:03 pm.