

# SCOLE PARISH COUNCIL

**DRAFT MINUTES** of the Parish Council Meeting held on Monday 25 July 2022 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

**Councillors Present:** Cllr P Jones (Chair), Cllr C Blakesley, Cllr C Brooks, Cllr G Fisher, Cllr Lady R Mann, Cllr T McEwen, Cllr L Trevail and Cllr J Ward

**In attendance:** Sara Campbell (Clerk), County Cllr M Wilby, and 3 members of the public

- 1. To consider accepting apologies for absence:**  
Apologies for absence were received and approved from Cllr J Brewer and Cllr R Buckenham.
- 2. To co-opt Gillian Blakesley to the current vacant position of Parish Councillor:**  
Cllr Blakesley gave a brief presentation on why she would like to join the Council. Councillors voted unanimously to co-opt Gillian Blakesley. Cllr Blakesley signed the Acceptance of Office and joined the meeting.
- 3. To approve the minutes of the Parish Council Meeting held on 27 June 2022:**  
The minutes of the Parish Council Meeting held on 27 June 2022 (pages 1-5 of 5) previously circulated to all members, were proposed for approval by Cllr Blakesley seconded Cllr Trevail and unanimously agreed.
- 4. To approve the minutes of the Parish Council Meeting held on 30 June 2022:**  
The minutes of the Parish Council Meeting held on 30 June 2022 (page 1 of 1) previously circulated to all members, were proposed for approval by Cllr McEwen seconded Cllr Fisher and unanimously agreed.
- 5. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**  
Cllr Lady Mann – Neighbourhood Plan  
Cllr Blakesley – C & G Trenching, Scole Community Centre  
Cllr Ward – Scole Parish Hub  
Cllr Jones – Scole Community Centre
- 6. To receive questions or comments from the parishioners:**  
One member of the public brought to the attention of the Council the Community Fridge in Diss which supplements the work of the foodbank. It is open from 6.30 – 8.00 pm Monday, Thursday and Friday at the Diss Community Youth Centre. More information is available on Facebook.
- 7. To receive the reports from the District & County Councillors:**  
County Councillor Wilby updated the Council on:
  - **Trees** – People across the UK are invited to “plant a tree for the jubilee” half price tree packs will be available between December 2022 – February 2023 to apply for a pack visit [www.norfolk.gov.uk/jubileetrees](http://www.norfolk.gov.uk/jubileetrees)

- **Hazardous Waste** – Norfolk County Council are holding their hazardous waste disposal days at recycling centres across the county. The nearest site to Scole is Norwich North NR14 6US on 15<sup>th</sup> and 16<sup>th</sup> October.

**8. To receive the Clerks Report:**

The Clerk brought to the attention of the Council:-

- An invitation to bid for the 2023-24 Parish Partnership scheme – consider projects for discussion at the meeting on 26 September 2022.
- Still experiencing difficulties with amending the signatories at Barclays Bank.
- Email from the River Waveney Trust regarding “working together”
- Email from South Norfolk regarding Tree Wardens, it was felt it was not necessary for Scole to have a designated tree warden.
- Quotation to replace the damaged streetlight on Clements Close has been received from Westcotec £1,750.00. **Clerk to investigate if this can be claimed on insurance.**

**9. To receive an update on the progress of the Scole Parish Hub:**

**9.1. To receive an update on the Agreement for Lease and Lease**

Still waiting for lawyers to return.

**9.2. To receive an update on the Scole Parish Hub on lowering the ketb at the entrance to the new Parish Hub:**

- Broadleaf (the developer) have confirmed that the Council should approach South Norfolk for permission to lower the footpath at the entrance to the Scole Parish Hub. It is believed that the entrance is on the original plans - **Cllr Ward will look at plans.**
- Councillors' raised concerns over the unfinished path – clerk to speak to Broadleaf.

**9.3. To consider and approve if appropriate the quotes for the fencing of the land owned by the Parish Council:**

Three quotes have been received for various fencing options. In line with the Council's Procurement Policy the decision was taken to use Ian Garnham who will erect a two-rail post and rail fence along the perimeter of the land for the Scole Parish Hub, leaving an entrance for the footpath, for the cost of £1,344.00. Proposed Cllr McEwen seconded Cllr Fisher and unanimously agreed.

**10. To receive an update on the Scole Football Club using \$160 money for improvements to the football pitch:**

Waiting for the written quotations from Scole Football Club to submit to South Norfolk Council for approval that \$106 money can be used for this project.

**11. To receive an update on the installation of a plaque on the south side of Scole Bridge:**

The Clerk chased Suffolk County Council, but no response received.

**12. To discuss the problems with BT/Openreach in the parish and agree a course of action:** On several occasions recently the copper cable has been stolen from the parish leaving residents without telephones or internet, Councillors requested the Council write to BT/Openreach to suggest replacing the existing copper cable with fibre and asking why manholes are not locked? Cllr Jones will draft a letter and forward to the Clerk.

**13. As requested by Cllr Lady Mann, Cllr Brooks, Cllr Blakesley and Cllr Fisher to reconsider the decision previously made regarding the purchase of CCTV cameras at the Scole Pocket Park:**

Following the original decision to use solar powered equipment, it is considered the solar panel to support this installation is large and a target for vandalism. Cllr Ward proposed that Option 1 using 2 x leisure batteries to provide power is purchased, seconded Cllr Blakesley and unanimously agreed. The money for this purchase £788.99 will be taken from General Reserves. **Clerk** to place order.

**14. PLANNING**

**14.1. To Comment on and Recommend/Object any Current planning applications:**

**2022/0943 (Amended Application)**

**Location:** The Old Granary Upper Street Billingford Norfolk IP21 4HP

**Proposal:** Proposed "in ground" swimming pool

**Application Type:** Householder

**Comment: Object** – The Councils opinion is this development is not in keeping with neighbouring properties.

**14.2. To receive an update on any previous planning applications:**

The Clerk updated the Council on the list of current planning enforcements in the parish.

**15. To receive an update of the sewer proposals for the BP / McDonalds site:**

After lengthy discussions it was suggested that the **Clerk** invites a representative from Anglian Water and residents of Karen Close to discuss the sewerage from BP / McDonalds and the impact this will have on the parish sewage system. **Cllr Blakesley will get the contacts for the Clerk.**

**16. FINANCE**

**16.1. To approve payments (C):**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
DD	Npower	Street Light Electricity (May)	255.96	12.19	
Online	C & G Trenching	Grass (July)	283.33		
Online	Sara Campbell	Salary & Expenses	551.10		
Online	Scole Nature Trails Trust	Donation (\$137)	2,200.00		
		<b>TOTAL £</b>	<b>3,290.39</b>	<b>12.19</b>	

Proposed Cllr McEwen, seconded Cllr Trevail and unanimously agreed.

**16.2. Receipts (B):**

Date	Account	Received From	Amount
<b>Community Acct TOTAL £</b>			<b>0.00</b>

**16.3. To receive the Responsible Finance Officer's Report:**

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) <b>A</b>	4,071.40		
Receipts this month (Community Account) (listed above): <b>B</b>	0.00		
Payments this month (listed above): <b>C</b>		3,290.39	
Cash Book Balance Carried Forward (=A+B-C-D) <b>Community Account Balance</b>			<b>781.01</b>
<b>Business Saver Account</b> Opening Balance 1/4/20 - £4,630.31			
6/6/22 Interest	0.35		
Transferred from Community Acct	29,327.91		<b>33,958.57</b>
<b>Cash in Bank</b>			<b>34,739.58</b>
Allocated Funds (Listed Below)			<b>33,958.57</b>
<b>Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND</b>			<b>£781.01</b>

**16.4. Allocated funds for the financial year commencing 1-4-22:**

Details	Opening Balance 1/4/22	CR/DR	Balance
Proposed Village Hall Site (Lease)	<b>1,897.00</b>		<b>1,897.00</b>
Street Lights	<b>1,478.68</b>		<b>1,478.68</b>
Contingency Fund	<b>12,979.80</b>		<b>12,979.80</b>
CIL Payment receive 20/4/22	<b>1,371.93</b>	<b>15,091.16</b>	<b>16,463.09</b>
Neighbourhood Plan	<b>0.00</b>		<b>0.00</b>
Cycle Path	<b>1,000.00</b>		<b>1,000.00</b>
Post Horn Payment made 3/5/22	<b>400.00</b>	<b>-400.00</b>	<b>0.00</b>
Room Hire	<b>140.00</b>		<b>140.00</b>
Electricity Payment made 3/5/22	<b>670.73</b>	<b>-670.73</b>	<b>0.00</b>
<b>TOTAL £</b>	<b>19,938.14</b>		<b>33,958.57</b>

**17. To receive reports from Working Groups:**

**17.1. Employment Working Group (PJ, CAB, LT) – Nothing**

**17.2. Internal Control (PJ, JW, TM) – Nothing**

**17.3. Cycle Path Group (PJ,) - Nothing.**

**17.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, Dola Ward)**

- The draft plan is with South Norfolk Council and Babergh Mid-Suffolk District Council for a pre Reg 15 Consultation review.

Cllr Jones thanked the team for getting to this stage.

**Cllr Lady Mann left the meeting 20:54**

**17.5. Scole Nature Trails Trust Group (COB, LT, GF)**

- A grant of £3300 has been received for 60 fencing posts, 15 of these are already in.
- Tesco's Award Scheme has given £1,000 to replace the fencing in the park.
- A grant has been received from Adnams for the purchase of a noticeboard.

**17.6. Community Centre (PJ, CAB)**

- Plans are on display in the Scole Community Centre hall, minor amendments need to be made to make the changing room larger, once plans amended they will be submitted for planning permission.

**18. To consider any training requirements for Councillors:**

Arrange for Cllr G Blakesley to attend a Councillor Induction Course.

**19. To receive and discuss items from Parish Councillors:**

**Cllr Blakesley** – trod at Thelveton cut back but needs scraping off, consider for Parish Partnership funding.

**Cllr Brooks** – broken kerb outside Yew Tree Court.

**Cllr McEwen** – will do a walk round and send any issues to the Clerk.

**Cllr Fisher** – the road surface on Diss Road, Norwich Road and Bungay Road is broken up and poor – **Clerk to report to Highways.**

Pavements need sweeping on Robinson Road, Clements Close and Bridge Road. **Clerk to report to South Norfolk Council.**

Manhole cover outside no 3 Clements Close too small for the frame and therefore very dangerous.

**20. To receive an update on correspondence received:**

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

**21. To receive items for the next Agenda:**

Any other items for the next Agenda please contact the Clerk.

**22. To agree the proposed time and date of the Parish Council meeting on Monday 26 September 2022 at 7.00 pm.**

**Meeting closed at: 21:17 pm.**