

SCOLE PARISH COUNCIL

MEETING MINUTES

MINUTES of the Parish Council Meeting held on Monday 25 September 2023 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr C Blakesley, Cllr G Blakesley, Cllr C Brooks, Cllr G Fisher, Cllr Lady R Mann, Cllr W Mann, Cllr T McEwen, Cllr L Trevail, Cllr D Ward and Cllr J Ward

In attendance: Sara Campbell (Clerk), District Cllr C Hudson, District Cllr D Thompson and 3 members of the public

1. **To consider accepting apologies for absence:** None
2. **To approve the minutes of the Parish Council Meeting held on 24 July 2023:**
The minutes of the Parish Council Meeting held on 24 July 2023 (pages 1-6 of 6) previously circulated to all members, were proposed for approval by Cllr T McEwen seconded Cllr J Ward and unanimously agreed.
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr C Blakesley – C & G Trenching
Cllr G Blakesley – C & G Trenching
Cllr J Ward – Scole Parish Hub
Cllr D Ward – Scole Parish Hub
Cllr Jones – Scole Community Centre
4. **To receive questions or comments from the parishioners:**
Members of the public reported:
 - The speeding traffic on Bungay Road.
 - The street light outside Reeve Close is still not working.
 - The Gardening Club suggest making the community garden a dry garden. Waterfields have offered to clear the area for no charge, it will be necessary to put a membrane down and then it is the intention to shingle the area and plant dry plants. The church is keen the crosses are put up for Easter.
5. **To receive the reports from the District & County Councillors:**
District Councillor Thompson
 - Following a pause of 5 months (3 months to allow a community bid to come forward, that never materialised, and 2 months for an application for the office block to be deemed an Asset of Community Value – which was unsuccessful), the sale process will now resume.

- District Cllr Thompson thanked Cllr Brooks and the SNTT group for their work providing an outdoor classroom at the pocket park, he looks forward to working the team on future funding projects.
- The Juniper Group have received a grant of £250 towards cooking equipment and arts and crafts resources for the two groups.

District Cllr Hudson

- Is continuing to chase Highways regarding the state of the junction Bungay Road/Diss Road. Highways are aware that the surface is at end of life but currently have no funding.
- Hopkins Homes have not submitted a planning application yet.

6. To receive the Clerks Report:

The Clerk brought to the attention of the Council:-

- An email received from a resident regarding the speeding traffic on Bungay Road.

7. To receive an update of the physical review of the parish assets:

Completed.

8. To receive an update on the progress of the Scole Parish Hub:

- Boundary fence has been marked. The developer has left rubble, bricks on the land, **Clerk to contact the developer to ask for it to be removed.**

8.1. To receive an update on the Agreement for Lease and Lease

To carry forward.

8.2. Update on removal of the rubbish on the site for the Scole Parish Hub

The Clerk has contacted the Developer who has asked for photographs, Cllr Brooks didn't feel there was much dumped builders rubbish. **Cllr Ward & Cllr Blakesley will look and take photographs for the Clerk.**

9. To consider using some of the S106 Outdoor Spaces money for landscaping the land for the proposed Parish Hub

Cllr Trevail proposed the Council use S106 money, Seconded Cllr Blakesley and unanimously agreed. **Cllr Blakesley to contact Ian Garnham.**

10. To receive an update on the installation of a plaque on the south side of Scole Bridge:

Cllr Jones & Cllr Brooks have met with the resident and it is decided that the plaque will be placed on the bridge as per the original plans. **Clerk to progress with Suffolk County Council for approval.**

11. To consider if the parish have any projects for the Parish Partnership Scheme:

Councillors suggested trod path alongside A1066 path to double the width and white gates at entrances to village.

12. To consider the options to change the road layout in Scole to reduce speeding traffic:

Cllr Graham had previously circulated some suggestions. It was agreed to put the SAM2 on Bungay Road next and to download the data to establish vehicle numbers using Bungay Road and the speeds of vehicles. **Clerk will liaise to download the information.** Councillors to consider options for further discussion.

13. To consider the options for the Community Garden:

Councillors were not keen on putting shingle on the community garden, it will create problems when cutting the grass. It was preferable that using bark would be better. The bark can be provided by the Council.

14. To approve the purchase of Poppy Wreaths:

Cllr C Blakesley proposed that the Clerk purchases the poppy wreaths on behalf of the organisations in the parish, seconded Cllr McEwen and unanimously agreed.

15. PLANNING

15.1. To Comment on and Recommend/Object any Current planning applications:

2023/2330

Location: Land Off Low Road Scole Norfolk

Proposal: Erection of 2 No. single storey dwellings and garages

Application Type: Full Planning Permission

Comment: Highlight the Council's concerns regarding flooding

2023/2173

Location: 5 Bungay Road Scole Norfolk IP21 4HH

Proposal: new dropped kerb to allow vehicular access to highway (A143). retrospective permission for driveway

Application Type: Full Planning Permission

Comment: No comment

2023/1382

Location: Fulford House Diss Road Scole Norfolk IP21 4DN

Proposal: Variation of condition 2 of 2021/1200 - Side extension removed and amendments to rear extension, material changes including rendering, conversion of outbuilding to a ground floor bedroom only, fenestration changes, storm porch over front door, external and internal alterations

Application Type: Removal/Variation of Condition (S73 / S19)

Comment: No comment

2023/2486

Location: Belmont Grange Bungay Road Scole Norfolk IP21 4HG

Proposal: Variation of condition 2 of 2019/0144 - Raise ridge level of roof to allow loft conversion

Application Type: Removal/Variation of Condition (\$73 / \$19)

Comment: No comment

2023/2487

Location: Belmont Grange Bungay Road Scole Norfolk IP21 4HG

Proposal: Raise ridge level of roof to allow loft conversion

Application Type: Listed Building Consent

Comment: No comment

15.2. To receive an update on any previous planning applications:

NONE

16. FINANCE

16.1. To approve payments:

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
Online	Npower	Electricity July	261.14	12.44	
Online	Farmstream	Replacement CCTV	109.80	18.30	
Online	Sara Campbell	Salary & Expenses	575.25		
Online	C & G Trenching	Grass Cutting	304.60		
D/D	Npower	Electricity August	258.20		
Online	Sara Campbell	Salary & Expenses	582.99		
Online	SNC	Dog Bin Emptying	1,337.80	222.97	
Online	C & G Trenching	Grass Cutting	304.50		
Online	J D Tree Services	Willows	540.00	90.00	
Online	Westcotec	Streetlight Maintenance	183.92	30.65	
Online	PKF Littlejohn	External Audit	378.00	63.00	
		TOTAL £	4,836.20	449.66	

Proposed Cllr J Ward and seconded Cllr McEwen and unanimously agreed.

16.2. Receipts (B):

Date	Account	Received From	Amount
	Saver	Barclays Bank Interest	80.40
		Community Acct TOTAL £	80.40

16.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	6,808.10		
Receipts this month (Community Account) (listed above): B			
Transferred from Savings Account			
Payments this month (listed above): C		4,836.20	
Cash Book Balance Carried Forward (=A+B-C-D) Community Account Balance			1,971.90
Business Saver Account			
Opening Balance 1/4/23 £31,691.34			
23/5/23 To Community 1,750.00			
5/6/23 Interest 62.51			
4/9/23 Interest 80.40			30,087.25
Cash in Bank			32,059.15

16.4. Allocated funds for the financial year commencing 1-4-23:

Details	Closing Balance 31/3/23	CR/DR	Balance
Proposed Village Hall Site (Lease)	553.00	1,000.00	1,553.00
Street Lights	1,478.68	500.00	1,978.68
Contingency Fund	11,240.80	3,013.43	
22/5/23 £100 for streetlight Clements Close		-100.00	14,154.23
CIL	16,463.09		16,463.09
Cycle Path	1,000.00		1,000.00
Insurance re: Clements Close Streetlight		1,650.00	1,650.00
22/5/23 Westcotec re repair of streetlight		-1,650.00	0.00
TOTAL £	30,735.57		35,149.00

17. To receive reports from Working Groups:

17.1. Employment Working Group (PJ, CAB, LT) – Nothing

17.2. Internal Control (PJ, JW, TM) – Nothing

17.3. Cycle Path Group (PJ,) - Nothing.

17.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, DW)

The plan goes to referendum on 28th September 2023, a leaflet drop has gone to all homes to reminder parishioners to vote.

17.5. Scole Nature Trails Trust Group (COB, LT, GF)

- CCTV is installed and working, a small amendment needs to be made to the CCTV Policy.

- Councillors approved that they would refund SNTT for the Giff Gaff mobile phone required.
- Tree has split on A140 bridge on highways land – **Clerk to report**
- Jordan Dunning ready to undertake the tree work in October.

17.6. Community Centre (PJ) – plans with South Norfolk Council.

18. To report any incidents of overflow, spillage and discharge into the river during the month:

There has been 26 mm of rain in the last fortnight but no reports of any spillage.

19. To consider any training requirements for Councillors:

Clerk to send information to Cllr Mann.

20. To receive and discuss items from Parish Councillors:

Hedge on corner of Bridge Road/Diss Road needs cutting back – **Clerk to report to Highways.**

Cllr C Blakesley

- Footpath outside shop is dangerous.
- Highways need to undertake an inspection of signs as many rusting and dangerous. **Clerk to contact Highways.**

Cllr G Blakesley

- Chevron sign on A140/A1066 roundabout damaged – **Clerk to report to Highways.**

Cllr C Brooks

- Fly posting on the A143 roundabout counted 26 signs in total – **Clerk to report to Babergh Mid-Suffolk District Council.**

Cllr L Trevail

- Record of the deaths of the two cyclists on the A143 close to Billingford Horseshoes.

Cllr P Jones

- The play equipment has been repaired.

Cllr T McEwen

- Thanked the Cllr Brooks for keeping the village tidy.

21. To receive an update on correspondence received:

Relevant correspondence has been circulated to Councillors.

22. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

23. Next meeting of the Parish Council is on Monday 23rd October 2023 at 7.00 pm.

Meeting closed at: 20:47 pm.