

SCOLE PARISH COUNCIL

MINUTES of the virtual Parish Council meeting held on Monday 26 October 2020 at 7.00 pm via Zoom

Councillors Present: Cllr G Moore (Chair), Cllr C Brooks, Cllr P Jones and Cllr J Ward

In attendance: Sara Campbell (Clerk), District Cllr Hudson, County Cllr Wilby

For the benefit of the public attending the meeting, all votes taken were by both a show of hands and a verbal response from each individual councillor.

- 1. To consider accepting apologies for absence:**
Apologies received and approved from Cllr L Trevail and Cllr Blakesley.
- 2. To approve the minutes of the Parish Council Meeting held on 28 September, 2020:**
The minutes of the Parish Council Meeting held on 28 September 2020 (pages 1-5 of 5) previously circulated to all members, were proposed by Cllr Ward, seconded Cllr Brooks and unanimously agreed.
- 3. To record declarations of interest from members in any item to be discussed:**
Cllr Moore – Scole Parish Hub
Cllr Ward – Scole Parish Hub
- 4. To receive questions or comments from the parishioners:**
None
- 5. To receive the reports from the District & County Councillors:**
Following the recent press regarding free school meals, District Cllr Hudson wanted to remind people that if they need any additional assistance to contact the Help Hub at South Norfolk Council 07860 017323.

County Cllr Wilby reported that construction of the long-awaited Long Stratton By-pass should commence in 2023 and be completed by 2024.

Norfolk County Council will cut verges later in the year to protect all the wild flowers growing in the verges.

6. To receive the Clerks Report:

An email from Norfolk County Council Public Health Directorate giving advice and guidance on Remembrance Sunday events.

An email received from Cllr G Fisher resigning – the Council would like to thank him for his time spent as a Council Member.

An email from Westcotec regarding streetlight upgrade costings. Councillors agreed that as there is money budgeted for the upgrading of the streetlights the next areas to be upgraded will be Karen Close and Clements Close.

Clerk suggested that as it looks like "virtual meeting" is going to be with us for several more months to come the Council should purchase a licence for the full product to avoid interruptions to the meetings. Clerk to get a price from Zoom.

7. To receive an update on the land at Norwich Road for the Village Hall:

The Clerk updated the Council on recent telephone conversation with Anita Varney at South Norfolk District Council regarding the £333,925.87 Section 106 money. Once invoices are received for the development and building of the village hall, these need to be submitted to South Norfolk Council for release of the money for payment.

8. To receive an update on the cycle path from Scole to Diss alongside A1066:

Needs approval from Thelveton Estates to create the Permissive Path from Frenze Bridge to Dark Lane. Cllr Brooks will cut in the path as soon as an agreement is made.

Scole Natures Trail Trust will consider applying for a grant from Diss Town Council for signage of the path.

Contact the landowner (via T W Gaze) of the field near Flax Farm to make them aware of the cycle path plans. Cllr Jones will send a draft letter to the Clerk.

9. To approve the use of the Telephone Box outside Scole School for use by the Scole Parish Hub:

The Parish Council have been approached by the Scole Parish Hub to use the telephone box (adopted by the Parish Council) outside Scole School to provide information on the development of the new Scole Village Hall. Proposed Cllr Brooks, seconded Cllr Moore and unanimously agreed.

10. To approve the Woodland/Tree Policy:

Previously circulated to all Councillors. Clerk to amend typo para 3 – Any, para 4 – Clerk to add Norfolk County Council contact details. Amended document proposed Cllr Moore, seconded Cllr Ward and unanimously agreed.

11. To review, discuss and agree items for the Diss & District Neighbourhood Plan:

The final report of the recent Consultation will be approved at the meeting being held this evening.

12. PLANNING

12.1. To Comment on and Approve/Refuse any Current planning applications:

2020/1236

Location: Scole Engineering Diss Road Scole IP21 4DN

Proposal: Change of Use from Commercial Use to Residential Use to Create 6 Dwellings including Demolition of Existing Garage Workshop Buildings. (Re-Submission).

Application Type: Outline Planning Permission

District Council Decision: Went to the Planning Committee at South Norfolk Council and was approved.

13. FINANCE

13.1. To approve payments (C):

| PAY TYPE | PAYEE | DESCRIPTION | ACTUAL AMOUNT | VAT | PAYE |
|----------|-----------------|----------------------------|-----------------|-------------|------|
| D/D | E-on | Electricity - October 2020 | 205.12 | 9.77 | |
| Online | Sara Campbell | Salary | 528.89 | | |
| Online | C & G Trenching | Grass Cutting | 350.00 | | |
| | | | | | |
| | | TOTAL £ | 1,084.01 | 9.77 | |

Proposed Cllr Jones, seconded Cllr Brooks and unanimously agreed.

13.2. Receipts (B):

| Date | Account | Received From | Amount |
|------|---------|----------------|-------------|
| | | | |
| | | | |
| | | TOTAL £ | 0.00 |

13.3. To receive the Responsible Finance Officer's Report:

| Details | CR | DR | |
|--|-----------|----------|------------------|
| Cash Book Balance Brought Forward (Community Account 00473138) A | 24,931.10 | | |
| Receipts this month (Community Account) (listed above): B | 0.00 | | |
| Payments this month (listed above): C | | 1,084.01 | |
| Cash Book Balance Carried Forward (=A+B-C) Community Account Balance | | | 23,847.09 |
| Business Saver Account Opening Balance 1/4/20 - £4,627.71 | | | 4,629.59 |

| Details | CR | DR | |
|--|----|----|-------------------|
| Interest 1.88 CR | | | |
| Cash in Bank | | | 28,476.68 |
| Allocated Funds (Listed Below) | | | 17,792.04 |
| Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND | | | £10,684.64 |

13.4. Allocated Funds for 2020/21:

| Details | Balance 1/4/20 | CR/(DR) | Balance 1/4/20 |
|--|-------------------|-----------|-------------------|
| Proposed Village Hall Site (Legal Fees, Ground Work) | 4,000.00 | | 4,000.00 |
| Street Lights | 2,983.68 | | 2,983.68 |
| Contingency Fund | 9,466.82 | | 9,466.82 |
| CIL | 1,341.54 | | 1,341.54 |
| Neighbourhood Plan (paid 22/6/20) | 1,000.00 | -1,000.00 | 0.00 |
| | | | |
| TOTAL £ | 18,792.04 | | 17,792.04 |

14. To receive and discuss items from Parish Councillors':

Cllr Brooks – Campsite sign rotten. Karen Close pavement in bad state of repair opposite Beech Close – Clerk to report to Highways.

Cllr Jones – Robinson Road sign letters still missing. Billingford – Upper Street sign has been wiped out.

Cllr Brooks – The Scole Natures Trail Trust has received £2,500 from the Environment Agency rod money which is for the fishing stagings

Cllr Moore – Dog bin at Billingford has been moved.

15. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence please contact the clerk.

16. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

17. To agree the proposed time and date of the next Parish Council meeting on Monday, 26 October 2020 – venue to be agreed:

Meeting adjourned at: 8.30 pm.