

SCOLE PARISH COUNCIL

MINUTES of the Parish Council meeting held on Monday 27 September 2021 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr G Moore (Chair), Cllr J Brewer, Cllr R Buckenham, Cllr P Jones, Cllr Lady R Mann, Cllr L Trevail and Cllr J Ward

In attendance: Sara Campbell (Clerk), County Cllr Wilby and 5 members of the public

1. **To consider accepting apologies for absence:**
Apologies for absence were received and approved from Cllr C Blakesley.
2. **To approve the minutes of the Parish Council Meeting held on 2 August, 2021:**
The minutes of the Parish Council Meeting held on 2 August 2021 (pages 1-6 of 5) previously circulated to all members, were proposed for approval by Cllr Brooks , seconded Cllr Ward and unanimously agreed.
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr Lady Mann – Neighbourhood Plan
Cllr Blakesley – C & G Trenching, Scole Community Centre
Cllr Ward – Scole Parish Hub
Cllr Jones, Cllr Brooks and Cllr Trevail – Scole Nature Trails Trust
4. **To receive questions or comments from the parishioners:**
A member of the public raised concerns over the speeding of the traffic along Bungay Road, particularly between 06.00 – 07.30 in the morning.
Action: The SAM2 machine will be moved to Bungay Road and data collected submitted to the police requesting a speed watch team attending.

A member of the public raised concerns that macerated sewage was found in the ditch at the back of Clements Close, this was reported to AWA and the Environment Agency and has currently gone. No explanation has been received for this incidence. Cllr Buckenham will try to get copies of the maps, Cllr Trevail & Cllr Brooks felt the Council should have these maps. If this incidence happens again Cllr Moore will visit to test the water. The Clerk will try to establish who is responsible at the Environment Agency.
5. **To receive the reports from the District & County Councillors:**
County Councillor Wilby gave his report.
6. **To receive the Clerks Report:**
 - Emails from Norfolk ALC Wellbeing regarding free trees and covid plaques the Council are not interested in either.
 - Email regarding the footway alongside the A1066 Scole to Diss this is too narrow to walk and very dangerous. **Clerk will report to Highways.**

- Request for the Council to join the Climate & Ecological Emergency (CEE) Bill – Council are not interested.

7. To receive an update on the areas for the Wildflower Verge campaign:

Cllr Blakesley to identify the areas and liaise with Mark Walsall regarding what is best to plant and when.

8. To receive an update on the progress of the Scole Parish Hub:

Have received consent from South Norfolk regarding the use of the S106 funds to pay for the updated plans and planning.

The Hub committee are considering building in sections.

There will be a public consultation at the Pocket Park on 17/10/21 for parishioners to look at plans and make comments. Leaflets advertising the consultation will be delivered to all homes.

8.1. To receive an update on the proposed lease

The Clerk had previously circulated the lease to all Councillors, it was felt it was complicated and the Clerk was asked to prepare a precise of the information in lay-mans terms.

9. To consider the use of the S106 money to provide a zip-wire and a youth shelter at the Community Centre.

As Cllr Blakesley was unable to attend this item will be deferred to the next meeting.

10. To receive an update on the use of S106 money for the purchase of a recycled plastic bench for the outdoor classroom and a fishing/canoe launch platform in the Pocket Park:

The items will be purchased by the Parish Council and will remain the property of the Parish Council. Clerk to confirm quotes and place orders.

11. To approve the replacement of the “Scole Village” Noticeboard

The recycled plastic noticeboard provided by Kedel @ £481.25 (exc. VAT) was considered ideal, Clerk will place the order. The cost will be higher as the Council would like to have the header engraved with the Council name. Proposed Cllr Buckenham seconded Cllr Trevail and unanimously agreed.

12. PLANNING

12.1. To Comment on and Recommend/Object any Current planning applications:

Applications 2021/1854

Location: 6 St Leonards Close Scole IP21 4DW

Proposal: Extend dropped kerb to driveway entrance.

Application Type: Householder

This application was received after the publication of the Agenda, the Council agreed to respond with the following comments:

Council Comments: No comment

12.2. To receive an update on any previous planning applications:

None

13. FINANCE

13.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
Online	E-on	Electricity August 2021	211.95	10.09	
Online	Sara Campbell	Salary & Expenses -August 2021	528.89		
Online	E-on	Electricity Sept 2021	211.95	10.09	
Online	Sara Campbell	Salary & Expenses - September 2021	557.67	9.99	
Online	C & G Trenching	Grass Cutting 26/2021	442.84		
Online	Chris Brooks	Litter Picking Expenses	146.89		
Online	Westcotec	Lighting Maintenance	275.89	45.98	
Online	ELS	NP leaflet distribution	130.00	26.00	
		TOTAL £	2,506.08	102.15	

Proposed Cllr Jones seconded Cllr Buckenham and unanimously agreed.

13.2. Receipts (B):

Date	Account	Received From	Amount
		TOTAL £	0.00

13.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	14,769.87		
Receipts this month (Community Account) (listed above): B	0.00		
Payments this month (listed above): C		2,506.08	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			12,263.79
Business Saver Account Opening Balance 1/4/20 - £4,629.83			4,630.07
Cash in Bank			16,893.86

Details	CR	DR	
Allocated Funds (Listed Below)			16,535.43
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£358.43

13.4. Approve allocated funds for the financial year commencing 1-4-21:

Details	Balance 1/4/21	CR/(DR)	Balance
Proposed Village Hall Site (Lease)	1,397.00		1,397.00
Street Lights	1,478.68		1,478.68
Contingency Fund	11,287.82		11,287.82
CIL	1,341.54		
28/4/21		+5,030.39	
Donation to Scole Parish Hub 28/6/21		-5,000.00	1,371.93
Neighbourhood Plan			0.00
Cycle Path	1,000.00		1,000.00
TOTAL £	16,505.04		16,535.43

14. To consider any training requirements for Councillors':

The list of training courses offered by Norfolk Parish Training & Support has been circulated to all Councillors, Cllr Brewer, Cllr Ward & Cllr Buckenham need to complete an Induction Course.

15. To receive reports from Working Groups:

15.1. Employment Working Group (PJ, CAB, LT) – Clerk to return her Appraisal Form

15.2. Internal Control (GM, RB, PJ) – nothing to update.

15.3. Cycle Path Group (PJ, CB, LT) Permissive Path is being used. Cllr Jones is going to contact County Councillor Wilby to ask for funding of a cycle path feasibility study.

15.4. Diss & District Neighbourhood Plan (DDNP) (GM, Corinne Moore, Dola Ward) Due to the questions of the allocated sites in Scole this element of the Neighbourhood Plan will go to consultation again in November.

The DDNP representatives have a telephone meeting with Thelveton Estates and Hopkins Homes regarding the site on Norwich Road. It is proposed to drop the Bungay Road sites completely and build 75 houses on Norwich Road, the Parish Council would like this number to be reduced. With the existing allocated site at the back of Flowerdew Meadow, the proposed 75 homes on the Norwich Road site would take the number of new homes in Scole up to 100.

15.5. Scole Nature Trails Trust Group (PJ, CB, LT) – Have been nominated for the South Norfolk Council Awards. The SNTT group have nominated two young volunteers one for the Diss Junior Award and one for South Norfolk Community Awards Young Hero of the Year award.

Adnams have confirmed their support for the Community Orchard Scheme.

Willow tree by the outdoor classroom needs pollarding, the Council will require 3 quotes.

Also, trees on the Permissive Pathway by the Pocket Park needs work.

15.6. Community Centre (CAB) – no report.

16. To receive and discuss items from Parish Councillors:

Cllr Jones has looked at the map showing the drains and believes that the drain taking the water from Bridge Road into the river is blocked, if this can be cleared it should help with the big puddle that forms on Bridge Road – when there is a heavy rain. Cllr Brooks offered to help unblock the drain.

Karen Close pavement opposite the junction to Beech Close needs resurfacing. **Clerk to report.**

Kerb on Diss Road opposite Scole Engineering is loose and dangerous. **Clerk to report.**

17. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

18. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

19. To agree the proposed time and date of the next Parish Council meeting on Monday, 25 October, 2021 at 7.00 pm.

Meeting adjourned at: 20:55 pm.