

SCOLE PARISH COUNCIL

MEETING MINUTES

MINUTES of the Parish Council Meeting held on Monday 22 July 2024 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr C Brooks, Cllr G Fisher, Cllr T McEwen, Cllr L Trevail, Cllr J Ward & Cllr D Ward

In attendance: Sara Campbell (Clerk), County Cllr M Wilby & District Cllr C Hudson

1. **To consider accepting apologies for absence:** Apologies received and approved for Cllr G Blakesley & Cllr W Mann.
2. **To approve the minutes of the Parish Council Meeting held on 24 June 2024:**
The minutes of the Parish Council Meeting held on 24 June (pages 1-6 of 6) were proposed for approval by Cllr J Ward seconded Cllr C Brooks and unanimously agreed.
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr C Blakesley – C & G Trenching
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Cllr J Ward – Scole Parish Hub
Cllr D Ward – Scole Parish Hub
Cllr Jones – Scole Community Centre and SNTT
Cllr C Brooks – SNTT
Cllr G Fisher – SNTT
Cllr L Trevail – SNTT
4. **To receive questions or comments from the parishioners:**
None
5. **To receive the reports from the District & County Councillors:**
County Cllr Wilby – In the 1990s, Norfolk established Roadside Nature Reserves (RNRs) to protect and enhance nature next to our roads. Some of these RNRs, representing remnants of Norfolk's natural grasslands, give sanctuary to rare species like spiny restharrow, pyramidal orchid, sandy silt puffball and fragrant agrimony. Many RNRs being unchanged grasslands, feature common meadow flowers and grasses important for the well-being of bees, butterflies, and other insects. Norgate Lane is RNR 196 and a plaque will be installed on the verge to identify the length of verge that has been designated.

Cllrs moved to discuss item 9.

Cllr T McEwen joined the meeting 19:04

6. To receive the Clerks Report and an update on correspondence received:

The clerk updated the Council on the following item:

- An update on a meeting held with Cozens to discuss the upgrading of the Streetlights to LED's.
- The District-wide Design Code for South Norfolk and Broadland consultation – due to the time scale Councillors agreed the Clerk can respond.
- Email from a resident raising major concerns on the dangerous driving on Scole roundabout
- Email received regarding the Parish Partnership Schemes – add to the agenda for discussion in September
- The Clerk resigned from her position as Parish Clerk, she is happy to continue as the RFO until year end (31 March 2025). It was agreed that the vacancy can be advertised in the Autumn edition of the Post Horn.

7. To receive an update on the installation of a plaque on the south side of Scole Bridge:

Trying to co-ordinate the parties required to place this plaque on the bridge is holding up the proceedings, if the plaque is installed on the land owned by the Parish Council this could happen much quicker. Cllr J Ward proposed that Cllrs Jones, Brooks, McEwen and Trevail meet to agree a suitable location and get the plaque installed, seconded Cllr D Ward and unanimously agreed.

8. To receive updates on how the Parish Council can improve the play area in the parish:

Still trying to establish more information regarding inclusive play equipment, Cllr Jones suggested an inclusive roundabout, Cllr C Ward is to investigate further.

Prouloudic estimate is for £3,000 to repair the Biibox equipment.

Clerk to send Play Area Inspection Checklist to Cllr Jones.

9. PLANNING

**9.1. To Comment on and recommend for Approval/Refusal any Current planning applications:
2024/0558 (AMENDED)**

Proposal:

1. Full Planning Application for 106 no. residential dwellings (including affordable homes), garages, parking, vehicular access onto Norwich Road, open spaces, landscaping, drainage and other associated infrastructure.
2. Outline Planning Application for 6no. self-build plots.

Location: Land East Of Norwich Road Scole Norfolk

Application Type: Hybrid

Council Comment: The Council still support the Diss & District Neighbourhood Plan. The number of properties being built remains the same 112 but 6 of this number will now be self-build. Surface water is still a major concern. Cllr Brooks proposed that the response from the Parish Council remains unchanged from the previous submission, seconded Cllr J Ward and unanimously agreed.

9.2. To receive an update on any previous planning applications:

None

10. FINANCE

10.1. To approve receipts & payments (Appendix A)

Payments list previously circulated to all councillors and available on the website. Proposed Cllr Trevail, seconded Cllr G Fisher and unanimously agreed.

10.2. To receive the Responsible Finance Officer's Report:

Details	CR/(DR)	BALANCE
Community Acct Balance B/fwd:		10,813.54
Total Receipts & Payments this month:	4,399.22	
Community Account Balance (after payments)		6,414.32
Business Saver Account		30,596.63
TOTAL Cash in Bank		37,010.95
Allocated Funds (Listed Below)		33,749.00
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND		3,261.95

10.3. Allocated funds for the financial year commencing 1-4-24:

Details	Closing Balance 31/3/24	CR/DR	Balance
Proposed Village Hall Site (Lease)	153.00		153.00
Street Lights	1,978.68		1,978.68
Contingency Fund	14,154.23		14,154.23
CIL	16,463.09		16,463.09
Cycle Path	1,000.00		1,000.00
TOTAL £	30,735.57		33,749.00

11. To receive reports from the current Working Groups and review membership of these working groups:

11.1. Employment Working Group (GB, CAB, LT) – Nothing

11.2. Internal Control (PJ, JW, TM) – Nothing.

11.3. Cycle Path Group (PJ,) - Nothing.

11.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, DW) Cllr D Ward informed the Council that the past Chair of the DDNP Steering Group had recently died, Cllr Jones asked Cllr D Ward to pass on the condolences of Scole Parish Council.

11.5. Scole Nature Trails Trust Group (COB, LT, GF)

All up to date.

11.6. Community Centre (PJ)

- Cllr Jones and Cllr Brooks are repairing some of the items in the Play Area
- Scole Football Club is looking to setup a Women's Team
- Fete Committee have meet and are please with the recent fete and the funds raised

11.7. Scole Parish Hub (DW, JW)

- The recent Breakfast BBQ was reasonably well attended.
- Fund raising for the engagement of a Quantity Surveyor.
- Documents have been received from the Adnams Fund, the Hub will put in an application for 6 benches and 2 tables.

12. To report any incidents of overflow, spillage and discharge into the river during the month:

- With large amount of rain recently there have been no problems.
- W/C 15 July, there was a low trickle with a strong chemical smell, it had almost gone by 22 July. Cllr Brooks commented there had been a strong smell in The Street Tuesday 16 July.

13. To consider any training requirements for Councillors:

None

14. To receive and discuss items from Parish Councillors:

Issues to be reported to/chased with Highways:

- Chevrons on roundabout A140/A1066 **still** not repaired – **Clerk** to chase
- Dangerous manhole cover on Lot 3 - **Cllr Brooks** to send Clerk What3Words

Cllr G Fisher – why have Highways finished the road surface before the bad area at the end of Bungay Road (A143 end). **Clerk to ask Highways**

Cllr Brooks – Pavement from A143 to Council Houses, Rangers used to clear but have stopped. **Clerk to ask Highways**

Cllr Tremain –

- Spoke with resident at the house on corner of Diss Road/Bridge Road regarding their hedge, they will cut back after birds nesting season.

- Congratulated The Crossways on the good behaviour during the recent screening of the football.

Cllr Jones – The Community Garden has been taken on in return for some advertising at the garden. The Community Centre have offered to sponsor some plants.

15. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

16. Next meeting of the Parish Council is on Monday 23 September 2024 at 19:00

Meeting closed at: 20:12

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APPENDIX A

Scale Parish Council PAYMENTS & RECEIPTS LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
22 NPower	22/07/2024	10.1	Barclays Community	IN10966421	Payment - Electricity	NPower Business Solutions	L	-294.06	-14.70	-308.76
23 Grass Cutting	22/07/2024	10.1	Barclays Community	INV-51/2024	Payment - Grass Cutting	C & G Trenching	Z	-316.00		-316.00
24 General Parish Maintenance	22/07/2024	10.1	Barclays Community	Petrol Expenses	Payment - Village Maintenance	Christopher Brooks	Z	-29.81		-29.81
25 Neighbourhood Plan	22/07/2024	10.1	Barclays Community	10760	Payment - Diss & District Neigh	Diss Town Council	Z	-175.00		-175.00
26 Streetlight Maintenance Contra	22/07/2024	10.1	Barclays Community	INV-0506	Payment - Village Maintenance	Cozens	S	-55.00	-11.00	-66.00
27 Employee Expenses	22/07/2024	10.1	Barclays Community	Salary & Expenses	Payment - Salary & Expenses	Sara Campbell	E	-14.40		-14.40
27 Clerk's Salary	22/07/2024	10.1	Barclays Community	Salary & Expenses	Payment - Salary & Expenses	Sara Campbell	E	-614.25		-614.25
28 Thelveton Church	22/07/2024	10.1	Barclays Community		Payment - S137	Thelveton PCC	Z	-150.00		-150.00
29 Billingford Church	22/07/2024	10.1	Barclays Community		Payment - S137	Billingford PCC	Z	-175.00		-175.00
30 Scole Church	22/07/2024	10.1	Barclays Community		Payment - S137	Scole PCC	Z	-200.00		-200.00
31 SNIT	22/07/2024	10.1	Barclays Community		Payment - S137	SNIT	Z	-2,350.00		-2,350.00
Total								-4,373.52	-25.70	-4,399.22

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