

SCOLE PARISH COUNCIL

MINUTES of the virtual Parish Council meeting held on Monday 22 February 2021 at 7.00 pm via Zoom

Councillors Present: Cllr G Moore (Chair), Cllr C Blakesley, Cllr C Brooks, Cllr P Jones, Cllr L Trevail and Cllr J Ward

In attendance: Sara Campbell (Clerk), District Cllr C Hudson, County Cllr M Wilby and 3 members of the public.

For the benefit of the public attending the meeting, all votes taken were by both a show of hands and a verbal response from each individual councillor.

- 1. To consider accepting apologies for absence:**
Cllr R Buckenham.
- 2. To approve the minutes of the Parish Council Meeting held on 25 January, 2021:**
The minutes of the Parish Council Meeting held on 25 January 2021 (pages 1-6 of 6) previously circulated to all members, were proposed by Cllr Blakesley, seconded Cllr Jones and unanimously agreed.
- 3. To co-opt Lady Mann to the vacant position of Parish Councillor:**
Councillors unanimously voted to co-opt Lady Mann back to the role of Parish Councillor, Cllr Moore welcomed her back. Cllr Lady Mann to sign the Declaration of Office and return to the Clerk.
- 4. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr Ward – Scole Parish Hub
Cllr Moore – Scole Parish Hub
- 5. To receive questions or comments from the parishioners:**
A member of the public asked if the Council would consider managing road verges to benefit wildflowers, this would mean less verge cuts therefore saving money. County Councillor Wilby is aware of Highways agreements with some Parish Councils to cut verges less. Councillors to consider potential areas and contact County Cllr Wilby seeds can be supplied by County Farms.
- 6. To receive the reports from the District & County Councillors:**
District Councillor Clayton Hudson thanked local farmers part of the Highway Scheme for their support during the recent snow. Bin collections are back to normal.

The GNLP is out for consultation until 15 March.

The Census is due for completion on Sunday 21st March 2021 please encourage parishioners to complete.

County Cllr Martin Wilby thanked the 4 x 4 drivers who assisted helping key workers get to where they needed to be.

Over £2 million has been put forward to responding to flood issues.

The County Councillors member fund has been increased for use on environmental schemes, contact County Cllr Wilby for any support on schemes. Cllr Brooks suggested repair of Frenze Bridge as currently dangerous and a long drop into the river, Cllr Jones confirmed this seen an increase in use during lockdown as more people walking.

7. To receive the Clerks Report:

The Clerk updated the Council on the following:

Updated procedures had been circulated following the death of a senior royal during the covid pandemic.

8. To receive an update on an email received regarding associated costs relating to the transfer of land for the building of a village hall:

The Clerk has had further conversations with Anita Varney at South Norfolk Council. The Clerk needs to provide the evidence that this bills incurred for the proposed village hall prior to planning being given were to be paid from the Section 106 monies.

9. To ratify the decision made to allow TM Browne the Norwich Road Developers to place a site hut on land owned by the Parish Council. The decision made by the Clerk following the process approved and the delegation of power provided to the Clerk at the meeting on 19 March 2020:

T M Browne Ltd will design and install a manhole and sewage connection in return for placing their site hut on the land owned by the Parish Council for the proposed village hall. Proposed Cllr Brooks, seconded Cllr Jones and unanimously agreed.

10. To receive an update on the progress of the Scole Parish Hub:

Have contacted eight Architects four have showed an interest, Hollins have offered a favourable deal. Want the build to be a green sustainable building using ground source heating and rain water harvesting which will keep the running costs down too.

Planning a BBQ onsite providing covid guidelines allow to encourage parishioners to view and discuss plans.

**11. To discuss the lease of land from the Parish Council to the Scole Parish Hub:
11.1. To consider the quotes received from Solicitors to draw up the lease:**

The Clerk reviewed the quotes received and previously circulated to all Councillors, Cllr Brooks proposed the Council accept quote 4. Cllr Jones Seconded and Councillors unanimously agreed.

11.2. To agree the Heads of Terms for the proposed lease

Lease Term: 125 years

Need to consider:-

What happens if in 15 years if the hall is not built?

What happens if the hall only gets half built?

What happens when build if the charity goes broke?

12. To receive an update on the cycle path from Scole to Diss alongside A1066:

Thelveton Estates have a partners' meeting on 24 February 2021 and the permissive path will be discussed. If approved by the Partners' Clerk will send a pro-forma Permissive Path Agreement.

This will enable walkers to walk from Frenze Bridge to Scole Common and into Scole village.

Cllr Brooks will cut the grass to mark the path.

The Council have concerns regarding where the footpath meets A1066, some form of barrier will be required. Clerk to contact Gary Overland who previously indicated Highways would support works at the ingress/egress with A1066 to make safe.

13. To review and approve the report prepared for South Norfolk Council concerning the flooding in the parish on 24 December 2020:

Cllr Blakesley proposed the Council submit the report prepared and previously circulated by Cllr Moore to all councillors, seconded Cllr Ward and unanimously agreed.

14. To receive an update on the Diss & District Neighbourhood Plan:

Work continuing, currently check evidence and generating draft document place holders for policies. Internal consultation due in June and public consultation late summer. It is the intention to have Independent Assessment later 2021 and full vote early 2022.

Cllr Moore reminded Councillors to comment on the GNLP.

15. To receive an update on the recent unauthorised encampment at Scole Community Centre:

The Clerk updated the Council that, following police and bailiffs serving notices to the unauthorised encampment they left the same day. Cllr Moore thanked all involved.

16. PLANNING

16.1. To Comment on and Approve/Refuse any Current planning applications:

None

16.2. To receive an update on any previous planning applications:

None

17. FINANCE

17.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
D/D	E-on	Electricity - February 2021	211.95	10.09	
Online	Sara Campbell	Salary & Expenses	529.88		
		TOTAL £	741.83	10.09	

Proposed Cllr Jones seconded Cllr Blakesley and unanimously agreed.

17.2. Receipts (B):

Date	Account	Received From	Amount
4/2/21	Community	HMRC VAT	2,960.72
		TOTAL £	2,960.72

17.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	15,657.14		
Receipts this month (Community Account) (listed above): B	2,960.72		
Payments this month (listed above): C		741.83	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			17,876.03
Business Saver Account Opening Balance 1/4/20 - £4,627.71			4,629.71
Cash in Bank			22,505.74
Allocated Funds (Listed Below)			15,189.04

Details	CR	DR	
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£7,316.70

17.4. Allocated Funds for 2020/21:

Details	Balance 1/4/20	CR/(DR)	Balance 1/4/20
Proposed Village Hall Site (Legal Fees, Ground Work)	4,000.00		
Legal Fees (paid 28/9/20)		-603.00	
S137 Donation to Scole Parish Hub (25/1/21)		2,000.00	1,397.00
Street Lights	2,983.68		2,983.68
Contingency Fund	9,466.82		9,466.82
CIL	1,341.54		1,341.54
Neighbourhood Plan (paid 22/6/20)	1,000.00	-1,000.00	0.00
TOTAL £	18,792.04	3,603.00	15,189.04

18. To receive and discuss items from Parish Councillors':

Cllr Blakesley – Gates at the Community Centre locked. Have quotes for flooring and work to replace the flooring due to commence next week.

19. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence please contact the clerk.

20. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

21. To agree the proposed time and date of the next Parish Council meeting on Monday, 22 March 2021 at 7.00 pm.

Meeting adjourned at: 20.48 pm.