

SCOLE PARISH COUNCIL

MINUTES of the virtual Parish Council meeting held on Monday 21 December 2020 at 7.00 pm via Zoom

Councillors Present: Cllr C Blakesley (Chair), Cllr C Brooks, Cllr P Jones, Cllr L Trevail, Cllr R Buckenham and Cllr J Ward

In attendance: Sara Campbell (Clerk), County Cllr M Wilby and 2 members of the public.

For the benefit of the public attending the meeting, all votes taken were by both a show of hands and a verbal response from each individual councillor.

1. To consider accepting apologies for absence:

The council approved the apologies received from Cllr G Moore.

2. To approve the minutes of the Parish Council Meeting held on 23 November, 2020:

The minutes of the Parish Council Meeting held on 23 November 2020 (pages 1-5 of 5) previously circulated to all members, were proposed by Cllr Ward, seconded Cllr Trevail and unanimously agreed.

3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:

Cllr Ward – Scole Parish Hub

4. To receive questions or comments from the parishioners:

A member of the public brought to the attention of the Council issues with streetlights in Clements Close, 1 is flashing and another the timer is incorrect and the light is on too long in the morning. **Clerk will report to Westcotec.**

5. To receive the reports from the District & County Councillors:

County Cllr Martin Wilby reported: For information on the Winter Covid Help Support Scheme, contact the South Norfolk Help Hub.

There had been some issues with contractors working on the Norwich Road development, parking in Mill Lane – Cllr Wilby spoke with the Site Manager and this problem is now resolved.

6. To receive the Clerks Report:

Information has been received from South Norfolk Council regarding the 2021/22 precept request. The Clerk will circulate dates for a budget meeting early January.

7. To receive an update on an email received regarding associated costs relating to the transfer of land for the building of a village hall:

The Clerk has received an email from the landowner who will provide the requested information after Christmas.

8. To receive an update on the progress of the Scole Parish Hub:

Cllr Ward reported that the bank account is now open, and the Charity application has been submitted which has resulted in several queries from the Charity Commission and HMRC. The various official officers of the charity have been appointed.

9. To receive an update on the cycle path from Scole to Diss alongside A1066:

Awaiting a response from Thelveton Estates regarding creating a permissive path, will contact them in January if still not response.

The Council is waiting for a response to the letter sent to T W Gaze regarding a deviation to the footpaths at Flax Farm.

10. To receive an update on the response to an email from Glanville requesting to lay a private rising main in Bridge Road from south to north and over the river Waveney to connect the site to the nearest public sewer, which involves crossing land owned by the Parish Council:

Despite the Clerk sending an email requesting an update, nothing has been received.

11. To review, discuss and approve items for the Diss & District Neighbourhood Plan:

Nothing to update Cllr Moore is at a meeting this evening.

12. PLANNING

12.1. To Comment on and Approve/Refuse any Current planning applications:

2020/2367

Location: Land South Of High House Norwich Road Scole Norfolk

Proposal: Change of use of land from agricultural to residential. Erection of 3 bedroomed house, detached garage and new access

Application Type: Full Planning

Councils Comment: No comments

2020/2368

Location: Land South Of High House Norwich Road Scole Norfolk

Proposal: Change of use of land from agricultural to residential. Erection of 3 bedroomed house, detached garage and new access

Application Type: Listed Building

Councils Comment: No comments

13. To receive an update on any previous planning applications:

None

14. FINANCE

14.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
D/D	E-on	Electricity - December 2020	205.12	9.77	
Online	Sara Campbell	Salary & Expenses	534.29		
Online	C & G Trenching	Grass Cutting	350.00		
Online	Mr C Brooks	Litter Picking Mileage	56.70		
Online	Westcotec	Street Light Maintenance	275.89	45.98	
Online	Dayburst	DDNP Leaflet Drop	100.00		
Online	ICO	Data Protection Fee	40.00		
		TOTAL £	1,562.00	55.75	

Proposed Cllr Jones seconded Cllr Buckenham and unanimously agreed.

14.2. Receipts (B):

Date	Account	Received From	Amount
26/10/20	Community	Poppy Wreaths	190.00
		TOTAL £	190.00

14.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	21283.98		
Receipts this month (Community Account) (listed above): B	190.00		
Payments this month (listed above): C		1,562.00	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			19,911.98
Business Saver Account Opening Balance 1/4/20 - £4,627.71			4,628.95
Cash in Bank			24,540.93
Allocated Funds (Listed Below)			17,792.04
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£6,748.89

14.4. Allocated Funds for 2020/21:

Details	Balance 1/4/20	CR/(DR)	Balance 1/4/20

Proposed Village Hall Site (Legal Fees, Ground Work)	4,000.00		4,000.00
Street Lights	2,983.68		2,983.68
Contingency Fund	9,466.82		9,466.82
CIL	1,341.54		1,341.54
Neighbourhood Plan (paid 22/6/20)	1,000.00	-1,000.00	0.00
TOTAL £	18,792.04		17,792.04

15. To receive and discuss items from Parish Councillors':

Cllr Brooks – first fishing platform is finished, second will be installed after Christmas.

Cllr Blakesley – Have received a grant of £1,300. Football club are playing football again.

Cllr Jones – letters missing on the sign for Robinson Road – Clerk to chase Highways.

Cllr Ward – crash at Dickleburgh roundabout and another at Billingford Horseshoes A143 both believed to have fatalities.

Cllr Buckenham – as we are experiencing signatory problems with Barclays for Cllr Moore, would it be easier to add him now as well – Clerk to investigate.

16. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence please contact the clerk.

17. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

18. To agree the proposed time and date of the next Parish Council meeting on Monday, 25 January 2021 at 7.00 pm.

Meeting adjourned at: 8.12 pm.