

SCOLE PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Monday 24 October 2022 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr C Blakesley, Cllr G Blakesley, Cllr C Brooks, Cllr Lady R Mann, Cllr T McEwen, Cllr L Trevail and Cllr J Ward

In attendance: Sara Campbell (Clerk), 1 members of the public

- 1. To consider accepting apologies for absence:**
Apologies for absence were received and approved from Cllr G Fisher & Cllr J Brewer.
- 2. To approve the minutes of the Parish Council Meeting held on 26 September 2022:**
The minutes of the Parish Council Meeting held on 26 September 2022 (pages 1-5 of 5) previously circulated to all members, were proposed for approval by Cllr Brooks seconded Cllr Trevail and unanimously agreed.
- 3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr C Blakesley – C & G Trenching
Cllr G Blakesley – C & G Trenching
Cllr Ward – Scole Parish Hub
Cllr Jones – Scole Community Centre
- 4. To receive questions or comments from the parishioners:**
None.
- 5. To receive the reports from the District & County Councillors:**
None

Cllr Lady Mann joined the meeting at 19:06

- 6. To receive the Clerks Report:**
The Clerk brought to the attention of the Council:-
 - An email from SNC regarding the new Bin Collections app
 - An invitation to purchase tickets to the Diss Town Council Mayor's Carol Concert.
 - An email from SNC regarding a Warm Spaces Grant – Cllr Jones will speak to the existing village organisations to see if any would like to apply.

7. To receive an update on the progress of the Scole Parish Hub:

The land transfer states that the Parish Council is responsible for the fence to the boundary from Low Road to Church View. **Clerk to liaise with the landowner to agree boundaries.**

7.1. To receive an update on the Agreement for Lease and Lease

The Hub Committee have met with their legal advisers regarding the Agreement to Lease and Lease. Their lawyers, Jackamans suggested that the Parish Council could gift the land to the Scole Parish Hub charity – it wasn't felt this was a consideration at this time. Jackamans would like to communicate with the Council's lawyers Weller's Hedley – **Clerk will send contact details.**

7.2. To receive an update on the Scole Parish Hub on lowering the kerb at the entrance to the new Parish Hub:

The Clerk has received communication from the developers that the entrance is not on their plans for the development, but on the village hall plans, therefore making it the responsibility of the Scole Parish Hub.

8. To receive an update on the Scole Football Club using \$160 money for improvements to the football pitch:

The invoice for the dressing to be added have been sent to SNC, the Clerk has requested that they make payment direct to the football club.

9. To receive an update on the installation of a plaque on the south side of Scole Bridge:

A response has been received from Suffolk County Council – Clerk to liaise with them regarding exact position, size, material of the plaque and how it is planned to place it on the bridge.

10. To approve the replacement of the streetlight on Clements Close:

The Insurers have confirmed they will cover the replacement of the streetlight less the £100.00 excess. Westcotec have been instructed to replace the light post and they will organise UK Power Networks to commission it.

11. To consider the response to the Code of Conduct Consultation:

The council had no comments of amendments to make.

12. PLANNING

12.1. To Comment on and Recommend/Object any Current planning applications:

None

12.2. To receive an update on any previous planning applications:

2022/1469 Listed Building application to install a glazed veranda – this has been approved by SNC with conditions.

13. To receive an update of the sewer proposals for the BP / McDonalds site:

Anglian water have confirmed the work will go ahead.

14. FINANCE REPORT

14.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
DD	Npower	Street Light Electricity (Sept)	268.77	12.80	
Online	RBL	Poppy Wreaths	327.50		
Online	Sara Campbell	Salary & Expenses	543.99		
Online	Eurooffice	Printer Ink Drum	74.64	12.44	
Online	C & G Trenching	Grass Cutting (October)	284.01		
Online	ICO	Data Protection Fee	40.00		
		TOTAL £	1,538.91	25.24	

Proposed Cllr McEwen seconded Cllr Ward and unanimously agreed.

14.2. Receipts (B):

Date	Account	Received From	Amount
30/9/22	Community	Re Poppy Wreaths	154.70
		Community Acct TOTAL £	154.70

14.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	10,867.83		
Receipts this month (Community Account) (listed above): B	154.70		
Transferred from Savings Account			
Payments this month (listed above): C		1,538.91	
Cash Book Balance Carried Forward (=A+B-C-D) Community Account Balance			9,483.62
Business Saver Account			
Opening Balance 1/4/20 - £4,630.31			
6/6/22 Interest	0.35		
Transferred from Community Acct	29,327.91		
Transferred to Community Acct (from reserves)		2,333.00	
5/9/22 Interest	8.86		31,634.43
Cash in Bank			41,118.05
Allocated Funds (Listed Below)			31,625.57
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£9,492.48

14.4. Allocated funds for the financial year commencing 1-4-22:

Details	Opening Balance 1/4/22	CR/DR	Balance
Proposed Village Hall Site (Lease) I Garnham Fencing 31/8	1,897.00	-1,344.00	553.00
Street Lights	1,478.68		1,478.68
Contingency Fund CCTV 31/8 Grant SCC Platinum Jubilee 31/8	12,979.80	-789.00 -200.00	11,990.80
CIL Payment receive 20/4/22	1,371.93	15,091.16	16,463.09
Neighbourhood Plan	0.00		0.00
Cycle Path	1,000.00		1,000.00
Post Horn Payment made 3/5/22	400.00	-400.00	0.00
Room Hire	140.00		140.00
Electricity Payment made 3/5/22	670.73	-670.73	0.00
TOTAL £	19,938.14		31,625.57

15. To receive reports from Working Groups:

15.1. Employment Working Group (PJ, CAB, LT) – Nothing

15.2. Internal Control (PJ, JW, TM) – Nothing

15.3. Cycle Path Group (PJ,) - Nothing.

15.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, Dola Ward)

Dola Ward updated the Council that the Regulation 16 Consultation will commence on 2nd November for 6 weeks. The Council were asked if Graham Moore could print leaflets to be distributed to all properties in the Scole Parish asking parishioners to take part in the consultation. The Council still has money in the budget for this. Proposed Cllr McEwen, seconded Cllr Brooks and unanimously agreed.

- Next Meeting 31/10/22 for approval of Plan.

15.5. Scole Nature Trails Trust Group (COB, LT, GF)

- The offending willows in the river have been removed.
- Currently installing handrails at the steps down to the permissive path.
- There is a trap to catch the cock bantam
- CCTV due to be installed, signs in the noticeboard, need a CCTV policy – **Clerk to prepare a policy for approval at the next meeting.**

15.6. Community Centre (PJ)

- Plans have been returned by the Football Association will some minor amendments, so these are back with the architects. Plans need to be approved by FA before submission to SNC.

16. To consider any training requirements for Councillors:

Cllr Jones – Planning in December.

17. To receive and discuss items from Parish Councillors:

Cllr Jones – crossings on Angles Way completed, **Cllr Jones will email to thank the team.**

Cllr Brooks –

- Jobs for Rangers when the visit – **Clerk will chase re next visit.**

Cllr McEwen –

- Has completed a walk of the parish and has a list of issues with the pavements – **Cllr McEwen will report these to Highways.**
- Fire Hydrant outside 57 Reeve Close (75/2) has been run over – **Clerk to report.**
- Hedge beside pavement on Bridge Road is encroaching making it impossible for pedestrians to use the pavement. **Cllr Jones to speak with homeowner.**
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18. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

Cllr Lady Mann left the meeting 20:50

19. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

20. Next meeting of the Parish Council on Monday 28 November 2022 at 7.00 pm. The December meeting proposed as 19 December 2022 – Cllrs to check diaries and confirm.

Meeting closed at: 20:51 pm.