

SCOLE PARISH COUNCIL

MINUTES of the Annual Parish Council Meeting held on Monday 22 May 2023 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr C Blakesley, Cllr G Blakesley, Cllr C Brooks, Cllr Lady R Mann, Cllr T McEwen, Cllr G Fisher, Cllr D Ward and Cllr J Ward

In attendance: Sara Campbell (Clerk), District Cllr C Hudson, District Cllr D Thompson and 2 members of the public

1. To elect a Chairman:

Cllr C Blakesley proposed Cllr P Jones for the role of Chairman, seconded Cllr McEwen and unanimously agreed.

2. To receive the Chairman's declaration of office:

Cllr Jones signed the Declaration of Office as Chairman.

3. To appoint a Vice-Chairman:

Cllr Brooks proposed Cllr C Blakesley for the role of Vice-Chairman, seconded Cllr J Ward and unanimously agreed.

4. To consider accepting apologies for absence:

Apologies were received and approved for Cllr L Trevail.

5. To approve the minutes of the Parish Council Meeting held on 24 April 2023:

The minutes of the Parish Council Meeting held on 24 April 2023 (pages 1-5 of 5) previously circulated to all members, were proposed for approval by Cllr G Blakesley seconded Cllr J Ward and unanimously agreed.

6. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:

Cllr C Blakesley – C & G Trenching
Cllr G Blakesley – C & G Trenching
Cllr J Ward – Scole Parish Hub
Cllr D Ward – Scole Parish Hub
Cllr Jones – Scole Community Centre

7. To receive questions or comments from the parishioners:

A resident living alongside the footpath by the Community Centre wanted the Council to know that they will maintain the overgrown hedge but they are unable to cut this until September, after the bird nesting season.

8. To receive the reports from the District & County Councillors:

Recently elected **District Cllr Thompson** introduced himself to the Council, he is particularly motivated by community lead projects.

District Cllr C Hudson thanked the parish for its support in his re-election, this is his first term as an independent.

He was pleased to see that the Parish Council had been awarded the Coronation Grant:

- The Local Members' Grant opens on Friday 26th May, 2023. Up to £500 is available to community groups.
- The highways issues in Scole, previously reported, have been marked with paint so District Cllr Hudson is hopeful these will be resolved soon.

County Cllr M Wilby was not in attendance. The Clerk read his report which included advice following two "devastating fires" in Norfolk homes, which were sparked by vacuum cleaners exploding while charging. NCC Trading Standards team has issued a warning about the dangers of non-manufacturer approved replacement batteries and chargers being used.

9. To receive the Clerks Report:

The Clerk brought to the attention of the Council:-

- An email received from Greater Norwich Growth Board regarding a green spaces consultation from 10 May – 21 June
- The requirements of South Norfolk Council, for the completion of an event form for the recent coronation celebrations
- An invitation to become members of Norfolk ALC
- Changes to the Mobile Library Timetable

10. To undertake a review of:-

10.1. Standing Orders

10.2. Financial Regulations

10.3. Annual Review of the Effectiveness of Internal Control:

The above policies were reviewed and no amendments were required.

11. To arrange a physical review of the Parish Assets:

Arrange a date at the next meeting.

12. To receive an update on the progress of the Scole Parish Hub:

- The feasibility study is completed waiting for the summary report from the consultants.

12.1. To receive an update on the Agreement for Lease and Lease

Lease is still passing between Wellers Hedley acting for the Parish Council and Jackamans acting for the Hub.

13. To receive an update on the installation of a plaque on the south side of Scole Bridge:

Cllr Jones will chase.

14. To approve the replacement of the streetlight on Clements Close:

Light is all working.

15. PLANNING

15.1. To Comment on and Recommend/Object any Current planning applications:

2023/1045

Location: 4 Bungay Road Scole Norfolk IP21 4HH

Proposal: Proposed dropped kerb

Application Type: Householder

Council opinion: No comment on dropped kerb

15.2. To receive an update on any previous planning applications:

None.

16. FINANCE REPORT

16.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
Online	Npower	Electricity April 2023	307.49	14.64	
Online	C & G Trenching	Grass Cutting April	304.60		
Online	Sara Campbell	Salary & Expenses	642.44	10.00	
Online	Westcotec	Streetlight Clements Close	2,100.00	350.00	
		TOTAL £	3,354.53	374.64	

Payments proposed Cllr C Blakesley, seconded Cllr J Ward and unanimously agreed.

16.2. Receipts (B):

Date	Account	Received From	Amount
12/4/23	Community	SNC Precept	12,695.00
Community Acct TOTAL £			12,695.00

16.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	Balance
Cash Book Balance Brought Forward (Community Account 00473138) A	1,450.90		
Receipts this month (Community Account) (listed above): B	12,695.00		
Transferred from Savings Account			
Payments this month (listed above): C		3,354.53	

Details	CR	DR	Balance
Cash Book Balance Carried Forward (=A+B-C-D) Community Account Balance			12,541.37
Business Saver Account Opening Balance 1/4/23 - £31,691.34 22/5/23 Transferred re Streetlight		1,750.00	29,941.34
Cash in Bank			42,482.81
Allocated Funds (Listed Below)			30,735.57
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£11,747.24

16.4. Allocated funds for the financial year commencing 1-4-22:

Details	Opening Balance 1/4/22	CR/DR	Balance
Proposed Village Hall Site (Lease) I Garnham Fencing 31/8	1,897.00	-1,344.00	553.00
Street Lights	1,478.68		1,478.68
Contingency Fund CCTV 31/8 Grant SCC Platinum Jubilee 31/8 Tree Pollarding @ Pocket Park	12,979.80	-789.00 -200.00 -750.00	11,240.80
CIL Payment receive 20/4/22	1,371.93	15,091.16	16,463.09
Neighbourhood Plan	0.00		0.00
Cycle Path	1,000.00		1,000.00
Post Horn Payment made 3/5/22	400.00	-400.00	0.00
Room Hire Payment made 23/1/23	140.00	-140.00	0.00
Electricity Payment made 3/5/22	670.73	-670.73	0.00
TOTAL £	19,938.14		30,735.57

17. To receive reports from Working Groups:

17.1. Employment Working Group (PJ, CAB, LT) – Nothing

17.2. Internal Control (PJ, JW, TM) – Audit of accounts 2022/23 to be completed

17.3. Cycle Path Group (PJ,) - continuing research for grants.

17.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, DW)

No update.

17.5. Scole Nature Trails Trust Group (COB, LT, GF)

- Nominated for South Norfolk District Council Community Awards.

- New bench on Millers Lane
- Classroom cleaned and used last week
- Talk in the Waveney Heritage Centre
- CCTV still outstanding
- Footpath closed from 1/6/23 – December 2023 for the Bramford to Norwich overhead line refurbishment

17.6. Community Centre (PJ) – still waiting for planning permission.

- New estimate required for play equipment repair.

18. To report any incidents of overflow, spillage and discharge into the river during the month:

None.

19. To receive and discuss items from Parish Councillors:

Cllr G Fisher

- Raised the state of the road surfaces around the village.

Cllr D Ward

- Suggested the Council put the Fire Safety information provided by Norfolk County Council into the Post Horn.
- How the Council can raise awareness of “green recover”, local people can make a difference. Invite Ian Carstairs to give a presentation at the next meeting.

Cllr C Brooks

- The pavement along Diss Road, very overgrown again – **Clerk to contact Norfolk County Council**

Cllr J Ward

- Agreed to repair the Thelveton noticeboard but needs a key?

Cllr C Blakesley

- Wall falling outside 53 Reeve Close and disused bed outside 59, South Norfolk won't collect unless on roadside.

Cllr P Jones

- Hopkins Homes are holding a meeting at the Scole Community Centre on Thursday, 25th May, I will not be attending, just unlocking the premises.

20. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

21. To receive items for the next Agenda:

How the Council could consider a nature recovery area.

Any other items for the next Agenda please contact the Clerk.

22. Next meeting of the Parish Council is on Monday 22 May 2023 at 7.00 pm.

Meeting closed at: 20:17 pm.