

SCOLE PARISH COUNCIL

MINUTES of the Parish Council meeting held on Monday 24 January 2021 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr G Moore (Chair), Cllr C Blakesley, Cllr J Brewer, Cllr C Brooks, Cllr P Jones, Cllr Lady R Mann, Cllr L Trevail and Cllr J Ward

In attendance: Sara Campbell (Clerk), County Councillor Wilby and 3 members of the public

- 1. To consider accepting apologies for absence:**
Apologies for absence were received and approved from Cllr R Buckenham
- 2. To approve the minutes of the Parish Council Meeting held on 29 November, 2021:**
The minutes of the Parish Council Meeting held on 29 November 2021 (pages 1-5 of 5) previously circulated to all members, were proposed for approval by Cllr Blakesley, seconded Cllr Ward and unanimously agreed.
- 3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr Lady Mann – Neighbourhood Plan
Cllr Blakesley – C & G Trenching, Scole Community Centre
Cllr Ward – Scole Parish Hub
- 4. To receive questions or comments from the parishioners:**
The resident at Robinson Road continues to monitor the quality of the water in the ditch, ditch has had water in every day.
- 5. To receive the reports from the District & County Councillors:**
County Councillor Wilby gave his report.
- 6. To receive the Clerks Report:**
The Clerk brought to the attention of the Council:-
 - An email from Anglian Water regarding the Priority Services Register
 - An email regarding the naming of a road after their parent, **Councillors** are to send the Clerk a list of appropriate names for naming future roads in the parish.
- 7. To receive an update on the progress of the Scole Parish Hub:**
The plans submitted to South Norfolk District Council are awaiting approval
 - 7.1. To consider the plans submitted by Scole Parish Hub to South Norfolk Council for approval:**
Cllr Jones thought the building looked good, but raised concerns over the use of cedar to clad the building as it does not weather well, the

size of the building, and if the business venture fails the Hub will become a cost burden to the Parish Council.

Cllr Moore commented that the Hub has never been intended to act solely as a "village hall" just for Scole but as a facility for the A140 corridor Stowmarket to Norwich, providing educational facilities, a 4K cinema, theatre, large meeting room and small meeting room, recording studio, dedicated craft room and a café.

7 Councillors voted to approve the plans, 1 voted not to accept the plans.

7.2. To scrutinise and understand the Agreement for Lease:

Previous concerns that the Parish Council do not own the building and the lease is written as if they do.

The Clerk and Stephen Drake have had a meeting with the lawyers, Wellers Hedley, who have informed them that as the Scole Parish Hub will be built on Parish Council land it legally will become the property of the Parish Council when completed and the lease assigned.

Councillors had a lengthy discussion regarding any possible options, as there appeared to be no suitable alternatives Cllr Moore proposed that the Council accept that the building will be owned by the Council and the lease to be drawn up, seconded Cllr Trevail, 6 Councillors voted to continue with the Council owning the Scole Village Hub, 1 voted against and 1 Councillor abstained.

8. To receive an update on the purchase of a Scole Village Noticeboard: **Clerk** to confirm the price is for engraving and not a brass plaque.

9. To accept the quote for pollarding trees at the Scole Pocket Park:. There quotes were considered, Cllr Moore proposed accepting the quote from Jordan Dunning, seconded Cllr Brewer and unanimously agreed. **Clerk** to send acceptance of quote to Jordan Dunning.

10. PLANNING

10.1. To Comment on and Recommend/Object any Current planning applications:

2021/2472

Applicant: Scole Parish Council

Location: Land West Of Norwich Road Scole Norfolk

Proposal: Variation of Condition 2 of permission 2019/1735-Reserved matters for access, appearance, scale, landscaping and layout for village hall and parking, open space recreation and wildlife areas and discharge of conditions 10 - noise mitigation scheme and 17 - surface water following outline permission 2016/0165 - Amended design and work to be carried out in phases.

Council Comments: 7 Councillors voted to accept the plans 1 Councillor voted not to accept.

2021/2719

Proposal: Two storey side extension.

Location: 12 Flowerdew Meadow Scole IP21 4EN

Council Comments: The Council had no comments.

10.2. To receive an update on any previous planning applications:

The Clerk updated the Council on the list of current planning enforcements in the parish.

11. FINANCE

11.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
Online	Sara Campbell	Salary (December)	528.89		
D/D	E-on	Electricity December	235.75	11.23	
D/D	PWLB	Loan	970.12		
Online	Sara Campbell	Salary & Expenses	695.39	26.40	
Online	Scole Electrical	For Defibrillator	292.92	48.82	
Online	Westcotec	Lighting Maintenance	275.89	45.98	
Online	Leigh Trevail	Ink	33.59	5.60	
Online	Chris Brooks	Litter Picking & Parish Maintenance Expenses	110.79		
D/D	Npower	Street Light Electricity	442.44	73.74	
		TOTAL £	3,585.78	211.77	

Proposed Cllr Brewer, seconded Cllr Blakesley and unanimously agreed.

11.2. Receipts (B):

Date	Account	Received From	Amount
BACS	Community	VAT Return	1,548.87
	Business Saver	Interest	0.12
		Community Acct TOTAL £	1,548.87

11.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	21,409.70		
Receipts this month (Community Account) (listed above): B	1,548.87		

Details	CR	DR	
Payments this month (listed above): C		3,585.78	
Cash Book Balance Carried Forward (=A+B-C)			
Community Account Balance			19,372.79
Business Saver Account			
Opening Balance 1/4/20 - £4,629.83			4,630.19
Cash in Bank			24,002.98
Allocated Funds (Listed Below)			16,535.43
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£7,467.55

11.4. Approve allocated funds for the financial year commencing 1-4-21:

Details	Balance 1/4/21	CR/(DR)	Balance
Proposed Village Hall Site (Lease)	1,397.00		1,397.00
Street Lights	1,478.68		1,478.68
Contingency Fund	11,287.82		11,287.82
CIL	1,341.54		
28/4/21		+5,030.39	
Donation to Scole Parish Hub 28/6/21		-5,000.00	1,371.93
Neighbourhood Plan			0.00
Cycle Path	1,000.00		1,000.00
TOTAL £	16,505.04		16,535.43

12. To approve the 2022/23 Budget and approve the Precept request for South Norfolk Council:

The Clerk presented the budget for 2022/23. The Council proposed a small decrease in expenditure of £1,435 taking the expenditure to £28,210 income of £3,465. As the Tax Base has increased a Band D property in the parish will contribute £48.81 to the Parish Council this is a £0.29p decrease per household. The Council were please to reduce the Council Tax costs for a second year. The precept required from South Norfolk is £24,745 twenty-four thousand, seven hundred and forty five pounds.

Proposed Cllr Jones, seconded Cllr Brooks and unanimously agreed.

13. To consider any training requirements for Councillors':

Cllr Ward is attending Induction Training on 2 & 9 February, 2022.

Cllr Jones would like to attend the Planning Training on 24 April 2022 – approved.

14. To receive reports from Working Groups:

- 14.1. Employment Working Group (PJ, CAB, LT)** – Clerk to return her Appraisal Form
- 14.2. Internal Control (GM, RB, PJ)** – nothing to update.
- 14.3. Cycle Path Group (PJ, CB, LT)** - **Cllr Jones** to chase a response from Mathew Hayward regarding funding for planning for cycle path.
- 14.4. Diss & District Neighbourhood Plan (DDNP) (GM, Corinne Moore, Dola Ward)** – Government agency currently assessing new sites.
- 14.5. Scole Nature Trails Trust Group (PJ, CB, LT)** – Hedging completed; and footpaths cleared. **Clerk** to chase the picnic bench. The cover to the BT chamber is still missing.
- 14.6. Community Centre (CAB)** – Peter Jones is joining the trustees to be appointed by the Parish Council at the next meeting. A lease is to be given to the football club to enable them to raise funds for new changing rooms. Looking at possibilities to build a 4G pitch and improve the current facilities.

15. To receive and discuss items from Parish Councillors:

Cllr Moore – Light at Norwich Road junction needs sorting.

Cllr Brooks – Karen Close pavement has been re-surfaced, attended the Police budget meeting, only member of the public there!

Cllr Jones – asked the Council to chase a response to the letter sent to AWA regarding the raw sewerage discharging into the Waveney.

16. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

Councillor Lady Mann left the meeting at 9.03 pm

17. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

18. To agree the proposed time and date of the next Parish Council meeting on Monday 28 February 2022 at 7.00 pm.

Meeting adjourned at: 9:13 pm.