

SCOLE PARISH COUNCIL

MINUTES of the virtual Parish Council meeting held on Monday 25 January 2021 at 7.00 pm via Zoom

Councillors Present: Cllr G Moore (Chair), Cllr C Blakesley, Cllr C Brooks, Cllr P Jones, Cllr L Trevail, Cllr R Buckenham and Cllr J Ward

In attendance: Sara Campbell (Clerk), County Cllr M Wilby and 3 members of the public.

For the benefit of the public attending the meeting, all votes taken were by both a show of hands and a verbal response from each individual councillor.

- 1. To consider accepting apologies for absence:**
None.
- 2. To approve the minutes of the Parish Council Meeting held on 21 December, 2020:**
The minutes of the Parish Council Meeting held on 21 December 2020 (pages 1-5 of 5) previously circulated to all members, were proposed by Cllr Ward, seconded Cllr Brooks and unanimously agreed.
- 3. To co-opt Lady Mann to the vacant position of Parish Councillor:**
The Clerk is still waiting for approval from Elections at South Norfolk Council, carry forward to next meeting.
- 4. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**
Cllr Ward – Scole Parish Hub
Cllr Moore – Scole Parish Hub
- 5. To receive questions or comments from the parishioners:**
None.
- 6. To receive the reports from the District & County Councillors:**
County Cllr Martin Wilby reported: A task group has been set up which includes AWA Internal Drainage, Environment Agency and Lord Dannatt. Norfolk County Council have committed £650,000 (£300,00 to create three new Flood Risk Officer posts, £350,000 for urgent repairs) there will be substantial funding for floods in the budget.
- 7. To receive the Clerks Report:**
The Clerk updated the Council on the following:

Following the recent flooding the Clerk felt the Council should have a Business Continuity Plan,

ACTION: Clerk to prepare a plan for approval.

The Asset of Community Value has expired for Lots 1, 3 and 4. The Council has purchased these pockets of land therefore it is not necessary to apply for them to be added back to the register.

South Norfolk Council has decided they will not issue bin calendars, these are available on South Norfolk Council's website for residents. Anyone who would like a calendar that does not have access to the internet please contact the Clerk.

The Council's Internal Auditor (IA) has retired this year, the Clerk has spoken to a new IA and this appointment will need to be approved at a meeting.

Receipt of Planning Applications relating to McDonalds – it was agreed to hold a separate Extraordinary Meeting to discuss these.

8. To receive an update on an email received regarding associated costs relating to the transfer of land for the building of a village hall:

The Clerk has received copies of invoices for the three surveys, Sound Mitigation Survey, Surface Water Drainage Layout and Oakfield Arboricultural Survey which total £3,714, a breakdown of the Architects Fees £6,856.08 and the Planning Fee of £2,079.00 totalling £12,649.08. Councillors agreed that before any payment is agreed the Council must have copies of all surveys and plans.

ACTION: Clerk to contact Architect for copies of surveys . Clerk to contact Mr Tunmore to confirm the Council's disappointment at the invoice for the architect's fees as the Council has not been consulted on these costs and had had no input into any plans.

9. To receive an update on the progress of the Scole Parish Hub:

A meeting has been attended regarding tax and village halls.

It is looking like the Lottery fund may not be looking to fund new builds.

Contact has been made with Anita Varney at South Norfolk Council, regarding the payment of invoices from the Section 106 monies.

10. To discuss the lease of land from the Parish Council to the Scole Parish Hub:

10.1. To consider the quotes received from Solicitors to draw up the lease:

No quotes had been received by the Clerk.

10.2. To delegate the authority to the Clerk to act on behalf of the Council in liaising with Solicitors.

Carry forward to the next meeting.

11. To receive an update on the cycle path from Scole to Diss alongside A1066:

No progress this month.

12. To review the recent issues in the Parish caused by flooding on 24 December 2020 and discuss how the Parish Council can support the parish to ensure changes are made to prevent this reoccurring.

Properties at Waterloo, The Terrace, Low Road and Billingford experienced flooding in December 2020.

It was felt these problems are being created by fields draining into the ditches which have not been maintained during the very dry years and are filled with debris, in addition to this, in some cases, inappropriate pipes have been used under driveways. Councillors also raised concerns over the new Norwich Road development which will increase the water run-off and the new lagoon will overflow into Low Road. Councillors felt that Dickleburgh Moor exacerbates the problem.

County Cllr Wilby suggested that Councillors provide good local knowledge, and they should prepare a report for the Water Management Team.

Cllr Moore will meet via Zoom with Councillors to prepare a report for approval at the meeting on 22nd February 2021.

13. To receive an update on the response to an email from Glanville requesting to lay a private rising main in Bridge Road from south to north and over the river Waveney to connect the site to the nearest public sewer, which involves crossing land owned by the Parish Council:

Email sent requesting an update – no response received.

14. To review, discuss and approve items for the Diss & District Neighbourhood Plan:

Currently reviewing all chapters of the plan.

Non heritage designated assets to circulate.

Draft for next consultation due end of April with a view to being completed June/July.

15. PLANNING

15.1. To Comment on and Approve/Refuse any Current planning applications:

2020/2456

Location: Shingle House Norwich Road Scole IP21 4DY

Proposal: Replacement of all windows and french doors Application

Type: Listed Building Consent

Comment: No comment

<https://info.south-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLS8YFOQFXX00>

2020/2273

Location: Frenze Hall Frenze Scole IP21 4EZ

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	19,911.98		
Receipts this month (Community Account)(listed above): B	0.00		
Payments this month (listed above): C		4,254.84	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			15,657.14
Business Saver Account Opening Balance 1/4/20 - £4,627.71 Interest £2.00			4,629.71
Cash in Bank			20,286.85
Allocated Funds (Listed Below)			15,189.04
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£5,097.81

18.4. Allocated Funds for 2020/21:

Details	Balance 1/4/20	CR/(DR)	Balance 1/4/20
Proposed Village Hall Site (Legal Fees, Ground Work)	4,000.00		
Legal Fees (paid 28/9/20)		-603.00	
S137 Donation to Scole Parish Hub (25/1/21)		2,000.00	1,397.00
Street Lights	2,983.68		2,983.68
Contingency Fund	9,466.82		9,466.82
CIL	1,341.54		1,341.54
Neighbourhood Plan (paid 22/6/20)	1,000.00	-1,000.00	0.00
TOTAL £	18,792.04	3,603.00	15,189.04

19. To approve the 2021/22 budget and approve the Precept Request for South Norfolk Council

Cllr Moore presented the budget for 2021/22. The Council proposed a small decrease in expenditure of £510 taking the expenditure to £26,775 a -2.06% decrease. A Band D property in the parish will contribute £49.10 to the Parish Council this is a £1.03 decrease per household. The Council were please to reduce the Council Tax costs this year.

Proposed Cllr Blakesley, seconded Cllr Trevail and unanimously agreed.

20. To receive and discuss items from Parish Councillors':

Cllr Brooks – first fishing platform is finished, second will be installed after Christmas.

Cllr Blakesley – A pile of muck has been left on the verge following the re-surfacing of the A140. Potholes on Bungay Road/outside the shop/Karen Close.

ACTION: Clerk to contact Norfolk County Council Highways

Cllr Jones – letters missing on the sign for Robinson Road –

ACTION: Clerk to chase Highways.

Cllr Moore – loose gravel Norwich Road. Footpath 42 has been fenced with 4ft high mesh.

ACTION: Clerk to contact South Norfolk Council for road sweeper.

Cllr Brooks – Email to District Council regarding the recycling vehicle losing rubbish onto the road whilst moving – either training of maintenance. Bushes overhanging Common Road junction need cutting back.

ACTION – Clerk to investigate by contacting 123reg why emails go into Junk box.

Cllr Trevail left the meeting 9:06 pm

21. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence please contact the clerk.

22. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk. Leave flooding on next Agenda.

23. To agree the proposed time and date of the next Parish Council meeting on Monday, 22 February 2021 at 7.00 pm.

Meeting adjourned at: 9.12 pm.