

# SCOLE PARISH COUNCIL

**DRAFT MINUTES** of the Parish Council Meeting held on Monday 26 September 2022 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

**Councillors Present:** Cllr P Jones (Chair), Cllr C Blakesley, Cllr G Blakesley, Cllr R Buckenham, Cllr C Brooks, Cllr G Fisher, Cllr Lady R Mann, Cllr L Trevail and Cllr J Ward

**In attendance:** Sara Campbell (Clerk) and 2 members of the public

The chairman opened the meeting by inviting those present to take a moment to reflect on the passing of Queen Elizabeth II.

- 1. To consider accepting apologies for absence:**  
Apologies for absence were received and approved from Cllr T McEwen, Cllr J Brewer was absent.
- 2. To approve the minutes of the Parish Council Meeting held on 25 July 2022:**  
The minutes of the Parish Council Meeting held on 25 July 2022 (pages 1-5 of 5) previously circulated to all members, were proposed for approval by Cllr Ward seconded Cllr G Blakesley and unanimously agreed.
- 3. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**  
Cllr Blakesley – C & G Trenching  
Cllr Ward – Scole Parish Hub  
Cllr Jones – Scole Community Centre
- 4. To receive questions or comments from the parishioners:**  
One member of the public updated the Council that the Remembrance service is on 13 November 2022 and poppy wreaths will need to be ordered.
- 5. To receive the reports from the District & County Councillors:**  
In the absence of County Councillor Wilby Cllr Jones read the County Report to the Council on:
- 6. To receive the Clerks Report:**  
The Clerk brought to the attention of the Council:-
  - An email regarding the Scole Pocket Park Marker Stone and comments regarding the pocket park
  - Email from SNC regarding Electric Charging points.
- 7. To receive an update on the progress of the Scole Parish Hub:**
  - 7.1. To receive an update on the Agreement for Lease and Lease**  
Lease is completed by our lawyers, should receive the “clean” copy by end of the week – **Clerk will circulate and send to Scole Hub.**

**7.2. To receive an update on the Scole Parish Hub on lowering the kerb at the entrance to the new Parish Hub:**

The Clerk has been having ongoing communications with Max Wiseman at Broadleaf Developments.

**8. To receive an update on the Scole Football Club using S160 money for improvements to the football pitch:**

South Norfolk Council have approved that the "Open Spaces" S106 money can be used for this project, once invoices have been received the money will be paid.

**9. To receive an update on the installation of a plaque on the south side of Scole Bridge:**

The Clerk chased Suffolk County Council, but no response received.

**10. To consider projects for the 2022/23 Parish Partnership Fund:**

After a discussion Councillors decided that they would not undertake any Parish Partnership projects this year.

**11. To approve the replacement of the streetlight on Clements Close:**

Following the collision of a vehicle with the lamp post in Clements Close, for safety purposes the light was decommissioned by Westcotec. The cost of repair is £1,750.00, the intention is to claim this on the Councils insurance, the Council agreed to authorise this repair prior to an agreement from the insurers to pay, accepting that the Council will pay if the insurers decline. Proposed Cllr Fisher, seconded Cllr Ward and unanimously agreed.

**12. To discuss the problems with BT/Openreach in the parish and agree a course of action:**

Openreach have made it difficult for access to the cable chambers to be achieved and this should resolve the issue of the persistent cable theft.

**13. To discuss the recent scheduled sewage works taking place in the parish:**

The works in Karen Close has been completed.

**14. PLANNING**

**14.1. To Comment on and Recommend/Object any Current planning applications:**

None

**14.2. To receive an update on any previous planning applications:**

**15. To receive an update of the sewer proposals for the BP / McDonalds site:**

Clerk to investigate the planning application with Babergh Mid Suffolk for the BP/McDonalds site for dealing with the removal of sewage .

**16. FINANCE REPORT**

**16.1. To approve payments (C):**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAYE
DD	Npower	Street Light Electricity (July)	259.61	12.36	
Online	Sara Campbell	Salary & Expenses (Aug)	1,051.37		
Online	I Garnham	Fencing at Village Hall	1,344.00	224.00	
Online	Sara Campbell	Salary & Expenses (Sept)	536.25		
Online	C & G Trenching	Grass Cutting (Aug & Sept)	566.00		
Online	Westcotec	Street Light Maintenance	275.89	45.98	
Online	CAN	Subscription	50.00		
DD	Npower	Street Light Electricity (Aug)	259.48	12.36	
		<b>TOTAL £</b>	<b>4,342.60</b>	<b>294.70</b>	

Proposed Cllr Blakesley seconded Cllr Brooks and unanimously agreed.

### 16.2. Receipts (B):

Date	Account	Received From	Amount
30/9/22	Community	SNC (Precept)	12,372.50
<b>Community Acct TOTAL £</b>			<b>12,372.50</b>

### 16.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) <b>A</b>	504.93		
Receipts this month (Community Account) (listed above): <b>B</b>	12,372.50		
Payments this month (listed above): <b>C</b>		4,342.60	
Transferred from Savings: <b>D</b>	2,333.00		
Cash Book Balance Carried Forward (=A+B-C+D) <b>Community Account Balance</b>			<b>10,867.83</b>
<b>Business Saver Account</b>			
Opening Balance 1/4/20 - <b>£4,630.31</b>			
6/6/22 Interest	0.35		
Transferred from Community Acct	29,327.91		
Transferred to Community Acct – From reserves		2,333.00	
5/9/22 Interest	8.86		<b>31,634.43</b>
<b>Cash in Bank</b>			<b>42,502.26</b>
Allocated Funds (Listed Below)			<b>31,625.57</b>
<b>Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND</b>			<b>£10,876.69</b>

### 16.4. Allocated funds for the financial year commencing 1-4-22:

Details	Opening Balance 1/4/22	CR/DR	Balance
Proposed Village Hall Site (Lease) I Garnham Fencing 31/8	1,897.00	-1,344.00	553.00
Street Lights	1,478.68		1,478.68
Contingency Fund CCTV 31/8 Grant SCC Platinum Jubilee 31/8	12,979.80	-789.00 -200.00	11,990.80
CIL Payment receive 20/4/22	1,371.93	15,091.16	16,463.09
Neighbourhood Plan	0.00		0.00
Cycle Path	1,000.00		1,000.00
Post Horn Payment made 3/5/22	400.00	-400.00	0.00
Room Hire	140.00		140.00
Electricity Payment made 3/5/22	670.73	-670.73	0.00
<b>TOTAL £</b>	<b>19,938.14</b>		<b>31,625.57</b>

**17. To receive reports from Working Groups:**

**17.1. Employment Working Group (PJ, CAB, LT) – Nothing**

**17.2. Internal Control (PJ, JW, TM) – Nothing**

**17.3. Cycle Path Group (PJ,) - Nothing.**

**17.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, Dola Ward)**

The Clerk has received an email regarding the location for the public consultation deposit point – It was agreed that the Shop is the best collection point. **Cllr Jones will speak to the shop owners.**

**Dola ward reported:**

- Next Meeting 31/10/22 for approval of Plan.

**17.5. Scole Nature Trails Trust Group (COB, LT, GF)**

- The crossings on Angles Way have been completed.
- The trees in the river can be removed.
- £200.05 was raised at the Picnic in the Park.

**17.6. Community Centre (PJ)**

- Clive Blakesley has resigned as Chairman.
- The plans are close to finalising just a small change to the changing room. The plans are with the FA for approval

**18. To consider any training requirements for Councillors:**

Cllr Jones – Planning in December.

**19. To receive and discuss items from Parish Councillors:**

**Cllr Jones** – we just need to keep battling away with the sewage.

**Cllr Brooks –**

- new Noticeboard is up – thank you to the resident who painted the lettering.
- Need to install the camera at the Pocket Park.
- Need a CCTV policy
- The sign needs amending regarding the Park keys.

**Cllr Jones –**

- Met with Thelveton Farms/Hopkins Homes as a trustee of the Scole Community Centre regarding extra land for football pitches, currently the youth teams are playing elsewhere.
- Pleased to see that the villagers supported the campaign to retain the Scole Inn as a village facility.

**20. To receive an update on correspondence received:**

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

**21. To receive items for the next Agenda:**

Any other items for the next Agenda please contact the Clerk.

**22. To agree the proposed time and date of the Parish Council meeting on Monday 24 October 2022 at 7.00 pm.**

**Meeting closed at: 20:47 pm.**