

SCOLE PARISH COUNCIL

DRAFT MINUTES of the Parish Council meeting held on Monday 28 March 2022 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr G Moore (Chair), Cllr C Blakesley, Cllr J Brewer, Cllr C Brooks, Cllr R Buckenham, Cllr P Jones, Cllr Lady R Mann, and Cllr J Ward

In attendance: Sara Campbell (Clerk), County Cllr M Wilby, District Cllr C Hudson and 9 members of the public

1. To co-opt to the vacancy for a Parish Councillor:

Mr T McEwan had applied to become a member of the Parish Council, he addressed the Council on his reasons for wishing to be a Councillor. The Council unanimously co-opted him to the Council. Cllr McEwan signed the Declaration of Office. Cllr Moore welcomed Cllr McEwan to the Council.

2. To consider accepting apologies for absence:

Apologies for absence were received and approved from Cllr L Trevail

3. To the minutes of the Parish Council Meeting held on 28 February, 2022:

The minutes of the Parish Council Meeting held on 28 February 2022 (pages 1-5 of 5) previously circulated to all members, were proposed for approval by Cllr Blakesley, seconded Cllr Jones and unanimously agreed.

4. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:

Cllr Lady Mann – Neighbourhood Plan
Cllr Blakesley – C & G Trenching, Scole Community Centre
Cllr Ward – Scole Parish Hub
Cllr Jones – Scole Community Centre

5. To receive questions or comments from the parishioners:

Scole Inn – public comments:

One member raised concerns over security at the back, access to and from site could be achieved through gardens of properties at the back.

One member of the public asked if the Council could consider making Scole Inn a Community Asset for a possible community purchase.

One member raised concerns that the Inn had never been run properly it was never intended to be run as a profitable hospitality business.

The ditch at the rear of Clements Close is again a problem with raw sewage being present. Cllr Moore to ring Environment Agency on 0800 807060

6. To receive the reports from the District & County Councillors:

County Councillor Wilby updated the Council on the current position with the Ukrainian refugees in Norfolk, 300 due to arrive in Norfolk, school places

and accommodation has been found.

District Councillor Hudson updated the Council on the jubilee events taking place in the District go to

<https://www.southnorfolkandbroadland.gov.uk/communities/queens-platinum-jubilee-celebrations> for more information.

7. To receive the Clerks Report:

The Clerk brought to the attention of the Council:-

- Love Local campaign to support local businesses for more information go to <https://www.southnorfolkandbroadland.gov.uk/communities/love-local-spend-local>.
- An email regarding the Big South Norfolk Litter Pick 2022.
- An email from Amanda Rix regarding a Supporters' event being held at Billingford Windmill on 18 May 2022.
- An email regarding The Chairmen's Walk for Charity 10 April 2022.

8. To receive an update on the progress of the Scole Parish Hub:

The plans submitted to South Norfolk District Council have been passed. Currently waiting for a response from Quantity Surveyor regarding costings. Meeting with Scole Community Centre regarding a joined-up approach to provide parish facilities, and applying for funding for both projects.

8.1. To receive an update on the Agreement for Lease and Lease

The Clerk is waiting for the documents from Wellers Hedley.

9. To receive an update on the purchase of a Scole Village Noticeboard:

Clerk ordered awaiting delivery.

10. To award the contract for the collection of dog waste from the 9 bins around the parish:

Duplicate agenda item discussed at Item 14.

11. To consider the purchase of a bin for the layby outside the White Horse at Billingford:

Cllr Brooks litter picks this area regularly and does not feel it needs a new bin at this time, however, will monitor situation. **Clerk to contact Highways regarding a sign.**

12. PLANNING

12.1. To Comment on and Recommend/Object any Current planning applications:

2022/0333

Applicant: Mr M Reuben

Location: Diss By Verve The Street Scole Norfolk IP21 4DR

Proposal: Change of use of hotel (C1) to private residential care home (C2) including new gate to side

Application Type: Change of Use

Comment: Object – Clerk to respond to application regarding material considerations, Effect of Listed Buildings and Financial Viability.

2022/0334

Applicant: Mr M Reuben

Location: Diss By Verve The Street Scole Norfolk IP21 4DR

Proposal: Change of use of hotel (C1) to private residential care home (C2) including new gate to side

Application Type: Listed Building Consent

Comment: Object – Clerk to respond to application regarding material considerations, Effect of Listed Buildings and Financial Viability.

2022/0417

Applicant: BP Oil UK Ltd

Location: BP Scole Sf Connect Old Bury Road / A140 Stuston / Scole Norfolk

Proposal: Foul drainage works from BP fuel station along A140 to Scole Roundabout

Application Type: Full Planning Permission

Comment: Object – Clerk to respond to application regarding material consideration Physical Infrastructure.

2022/0437

Applicant: Carbury Investments Ltd

Location: 4 Leys Cottages Millers Lane Scole Norfolk IP21 4EY

Proposal: Certificate of existing lawful use of occupation of dwelling without compliance with condition 4 of planning permission DE.6425/12523 and condition 1 of planning permission DE.6700/13038.

Application Type: Lawful Development - Existing Use / Development

Comment: No comment

2022/0366

Applicant: Mr Hugh Edwards

Location: Crossways Restaurant Bridge Road Scole Norfolk IP21 4DP

Proposal: Remove derelict sheds and erect pergola, extend existing patio for new seating area. Erect pergola on new terrace for new seating area. Erect brick wall with boarding as screen. Erect small pergola in front of main entrance.

Application Type: Full Planning Permission

Comment: No comment

Comments on all applications above were unanimously agreed by the Council

12.2. To receive an update on any previous planning applications:

The Clerk updated the Council on the list of current planning enforcements in the parish.

13. FINANCE

13.1. To approve payments (C):

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT	PAY E
28/03/22	Sara Campbell	Salary & Expenses	716.83	8.33	
28/03/22	South Norfolk Council	Dog Bin Emptying	1,194.48	199.08	
28/03/22	Kedel	Noticeboard	780.66	130.11	
28/03/22	Westcotec	Lighting Maintenance	275.89	45.98	
28/03/22	Norfolk PTS	Induction R Buckenham & James Brewer	80.00		
28/03/22	Norfolk PTS	Induction J Ward	40.00		
28/03/22	Action Play	Zip Wire (S106)	10,015.20	1,699.20	
		TOTAL £	13,103.06	2,082.70	

Proposed Cllr Blakesley, seconded Cllr Jones and unanimously agreed.

13.2. Receipts (B):

Date	Account	Received From	Amount
BACS	Community	South Norfolk Council -S106	9,201.00
	Community	Cash & Cheques – Poppy Wreaths	170.00
		Community Acct TOTAL £	9,371.00

13.3. To receive the Responsible Finance Officer's Report:

Details	CR	DR	
Cash Book Balance Brought Forward (Community Account 00473138) A	19,039.89		
Receipts this month (Community Account) (listed above): B	9,371.00		
Payments this month (listed above): C		13,103.06	
Cash Book Balance Carried Forward (=A+B-C) Community Account Balance			15,307.83
Business Saver Account Opening Balance 1/4/20 - £4,629.83			4,630.19
Cash in Bank			19,938.02
Allocated Funds (Listed Below)			16,535.43
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND			£3,402.59

13.4. Allocated funds for the financial year commencing 1-4-21:

Details	Balance 1/4/21	CR/(DR)	Balance
Proposed Village Hall Site (Lease)	1,397.00		1,397.00
Street Lights	1,478.68	,	1,478.68
Contingency Fund	11,287.82		11,287.82
CIL	1,341.54		
28/4/21		+5,030.39	
Donation to Scole Parish Hub 28/6/21		-5,000.00	1,371.93
Neighbourhood Plan			0.00
Cycle Path	1,000.00		1,000.00
TOTAL £	16,505.04		16,535.43

14. To discuss the collection of dog waste throughout the parish.

Item moved to the end of the meeting - Cllr Blakesley left the meeting.

Following a lengthy discussion Councillors were concerned about where the dog waste would be disposed off and if a licence is required.

Cllr Brooks proposed the Council stay with South Norfolk Council for this year as they also remain cheaper, seconded Cllr McEwan and unanimously agreed.

15. To approve the application for funding from South Norfolk Council for the Queen's Jubilee celebrations:

Cllr Moore proposed that the Clerk applies for the £200.00 grant funding from South Norfolk Council for the bunting and flags for the parish and that in addition the Council provides a grant of £200.00 to Scole & Billingford Platinum Jubilee Committee, seconded Cllr Brooks and unanimously agreed.

16. To consider any training requirements for Councillors':

Cllr McEwan will need to attend the Induction Training for Councillors.
Clerk to liaise regarding dates.

17. To receive reports from Working Groups:

17.1. Employment Working Group (PJ, CAB, LT) – Clerk to return her Appraisal Form

17.2. Internal Control (GM, RB, PJ) – nothing to update.

17.3. Cycle Path Group (PJ, CB, LT) - Cllr Jones Permissive Path sign has been stolen will arrange a new one to replace.

17.4. Diss & District Neighbourhood Plan (DDNP) (GM, Corinne Moore, Dola Ward) – New survey is live – Cllr Moore encouraged all Councillors to complete the online survey.

17.5. Scole Nature Trails Trust Group (PJ, CB, LT)

- Canoe platform is finished.

- Price from Jordan Dunning to drop the split tree in Lot 3, 1 hour max £70.00.
- Daffodils have been stolen from the Pocket Park, need for a camera. South Norfolk Council have confirmed that the \$106 money cannot be used for this, see if County or District Councillors can help. **Cllr Brooks to get quotation to the Clerk.**

17.6. Community Centre (CAB)

- Met with Scole Hub trustees regarding a joined up approach.
- Plan to increase size of hall by 25% and include female changing rooms.
- Meeting planned regarding additional land.
- Plans are being drawn up for the improvements to the hall, changing rooms and the 3G pitch.

18. To receive and discuss items from Parish Councillors:

Cllr Buckenham – Additional caravans on land to west of Old Vicarage, Cedar House, Scole Roundabout on A1066 – **Clerk to investigate with Planning Enforcement**

Cllr Ward – Angles way the ditches are difficult to cross – **Clerk to report.**

Cllr Blakesley – Grass cutting started early, cleared the grass from the footpath near Thelveton.

Trees on Reeve Close roundabout need trimming – low branches have been removed.

Trees on Community Centre Playing Field by zip wire need trimming.

Cllr Brooks – Sewage leak at Hub Site heading to Low Road.

Waiting for call from Manager on site at BP Garage.

Cllr Jones – Hole in path on Bridge Road, **Clerk to report to Highways.**

Cllr Moore – Footpath 42 sign damaged need replacing - **Clerk to report to Highways.**

Light at Norwich Road junction Thelveton is still causing a problem, turned down to 12 W. **Cllr Moore to speak to Westcotec.**

Cllr Lady Mann – left the meeting at 21:22

19. To receive an update on correspondence received:

The correspondence list was circulated to all Councillors' if any Councillor would like a copy of any correspondence, please contact the clerk.

20. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

21. To agree the proposed time and date of the next Parish Council meeting on Monday 28 March 2022 at 7.00 pm.

Meeting closed at: 21:47 pm.