

SCOLE PARISH COUNCIL

MEETING MINUTES

MINUTES of the Parish Council Meeting held on Monday 25 November 2024 at 7.00 pm at Scole Community Centre, Ransome Avenue, Scole.

Councillors Present: Cllr P Jones (Chair), Cllr G Blakesley, Cllr C Brooks, Cllr G Fisher, Cllr Lady R Mann, Cllr L Trevail, Cllr J Ward & Cllr D Ward

In attendance: Sara Campbell (Clerk), County Cllr M Wilby, District Cllr C Hudson & District Cllr D Thompson

1. **To consider accepting apologies for absence:** Apologies received from Cllr W Mann and Cllr McEwen

2. **To approve the minutes of the Parish Council Meeting held on 28 October 2024:**

The minutes of the Parish Council Meeting held on 28 October (pages 1-7 of 7) were proposed for approval by Cllr Trevail seconded Cllr Brooks and unanimously agreed.

3. **To co-opt to the current councillor vacancy:**

Jack Orford gave a presentation to the council on why he would like to undertake the role of councillor.

Cllr J Ward proposed Jack to the vacant role of councillor, seconded Cllr Brooks and unanimously agreed.

In the absence of a Declaration of Office to sign, Cllr Trevail proposed that this is signed prior to the next meeting of the council, seconded Cllr Fisher and unanimously agreed.

4. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:**

Cllr G Blakesley – C & G Trenching

Cllr J Ward – Scole Parish Hub

Cllr D Ward – Scole Parish Hub

Cllr Jones – Scole Community Centre

Cllr C Brooks – SNTT

Cllr G Fisher – SNTT

Cllr L Trevail – SNTT

5. **To receive questions or comments from the parishioners:**

- Raised the "sales" boards attached to the Kings Close sign – contact Estate Agents.
- The very poor mobile phone signal in the village. Norfolk County Council's Digital Connectivity team have been checking the phone signals around the county currently the best signal is provided by EE.

19:18 Cllr Blakesley arrived.

**6. To receive the reports from the District & County Councillors:
County Cllr Wilby**

- The 25/26 budget goes to Full Council on 18 February 2025
- NCC are looking for adoptive parents
- Over 66's can travel for FREE with a concessionary bus pass from NCC

District Cllr Hudson

- The South Norfolk budget consultation ends 20/12/24
- Following nearly a £4m spend the new leisure centre in Diss opens 13/1/25
- Nominations for Broadland and South Norfolk Councils' 2025 Business Awards close on 13/12/25
- Hopkins Homes proposed development on Norwich Road – the planners were keen for the car parking

7. To receive the Clerks Report and an update on correspondence received:

The clerk updated the Council on the following items:

- Request for jobs from Highways Rangers
- Update on Open Spaces money currently £34,000 remaining must be spent by 1 September 2027

8. To receive an update on the installation of a plaque on the south side of Scole Bridge:

This has been completed. Plan to have an official unveiling on the day of the original crossing.

9. To receive an update on the cutting down of trees on the land for Scole Parish Hub:

No update.

10. To consider potential projects for the Parish Partnership:

The Clerk updated the Council on the email received from Gary Overland for the installation of a 1500mm village gateway at Bungay Road, and smaller 960mm gateways at Diss Road as there is not much space. The cost for this will be £6,060 if a successful bid for Parish Partnership funding is made the parish council will contribute 50%, £3030.

Proposed Cllr Blakesley seconded Cllr Fisher and unanimously agreed.

Clerk to submit an application.

11. PLANNING

11.1. To Comment on and recommend for Approval/Refusal any Current planning applications:

None

11.2. To receive an update on any previous planning applications:

None

11.3. To discuss the details of Planning Application 2024/0558 Hopkins Homes Development on Norwich Road & the Parish Councils responsibilities:

11.3.1. Who negotiated on the parish council's behalf?

The negotiations were between the Planning Authority and Hopkins Homes and the land agent Bidwells.

11.3.2. When did the Council vote on these negotiations?

No vote at Parish Council.

11.3.3. Who will actually receive the S106 money (£175,000+)?

S106 will go to a nominated organisation determined by the agreement yet to be agreed.

11.3.4. The £170,000 CIL money will go to SNC how much say will we have in the spending of this?

The CIL money will be paid to the Parish Council so the Council will have full control over the spending.

11.3.5. The new football pitch will be transferred to the parish council which means it will not be under the same ownership as the existing pitches. What are the implications of this?

The transfer of the pitch will be determined by the S106 agreement, the Parish Council can agree for the transfer to be made to the Scole Community Centre.

12. FINANCE

12.1. To approve receipts & payments (Appendix A)

Payments list previously circulated to all councillors and available on the website. Proposed Cllr J Ward, seconded Cllr Brooks and unanimously agreed.

12.2. To receive the Responsible Finance Officer's Report:

Details	CR/(DR)	BALANCE
Community Acct Balance B/fwd:		7,916.22
Total Receipts	22.10	
Total Payments	(3,074.90)	
Community Account Balance (after payments)		4,863.42
Business Saver Account		30,711.05
TOTAL Cash in Bank		35,574.47
Allocated Funds (Listed Below)		30,273.94
Community Account + Business Saver Account - Allocated Funds = AVAILABLE TO SPEND		5,300.53

12.3. Allocated funds for the financial year commencing 1-4-24:

Details	Closing Balance 31/3/24	CR/DR	Balance

Proposed Village Hall Site (Lease)	153.00		153.00
Street Lights	1,978.68		
Spent on Street Light upgrades 1,978.68		(1,978.68)	0.00
Contingency Fund	14,154.23		
Spent on Street Light upgrades 1,496.38		(1,496.38)	12,657.85
CIL	16,463.09		16,463.09
Cycle Path	1,000.00		1,000.00
TOTAL £	33,749.00	(3,475.06)	30,273.94

13. To receive reports from the current Working Groups and review membership of these working groups:

13.1. Employment Working Group (GB, LT) – a recruitment panel will be required to interview any potential clerk candidates, final decisions will be made by full council. Panel to consist of Cllr Blakesley, Cllr Jones and the current Clerk.

13.2. Internal Control (PJ, JW, TM) – Nothing until May 2025.

13.3. Cycle Path Group (PJ,) - Waiting for grants to become available.

13.4. Diss & District Neighbourhood Plan (DDNP) (Graham Moore, Corinne Moore, DW) Nothing.

13.5. Scole Nature Trails Trust Group (COB, LT, GF)

- Woodchip has been put onto paths
- Village green and church yard cleared of leaves
- Ditch on Low Road totally clear

13.6. Community Centre (PJ)

- No update

13.7. Scole Parish Hub (DW, JW)

- Christmas fund raiser has been cancelled
- Spring Fair to be held in church and on hub land – 22 March 2025
- Benches have arrived working with Cllr Brooks and school on best place to position

14. To report any incidents of overflow, spillage and discharge into the river during the month:

- Friday 15 November – sewage and chemical smell in village, steady flow in ditch on Lot 2
- Monday 18 November – 2 highways engineers arrived. Sewage was leaking into the rainwater system, traced the blockage to outside the old telephone exchange, Low Road. Unblocked by AWA. Continue to monitor.
- River Wavey Trust (RWT) monitoring on back water and River Waveney, high reading of e coli. Cllr Brooks is meeting with RWT 28 November 2024 will pass result to SNTT, AWA and EA.

20:39 Cllr Lady Mann left

15. To consider any training requirements for Councillors:

Book Induction Training for Cllr Orford

16. To receive and discuss items from Parish Councillors:

Cllr Brooks – SAM getting a bit erratic, LED's need replacing. **Clerk to get quote from Westcotec**

Cllr Blakesley – Car in middle of roundabout A140/A1066 dazzled by sun.

Cllr Jones – Some remedial work is required at war memorial, will approach Berton Woods for a quote.

17. To receive items for the next Agenda:

Any other items for the next Agenda please contact the Clerk.

18. Next meeting of the Parish Council is on Monday 27 January 2025 at 19:00

Meeting closed at: 20:49

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APPENDIX A

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
54	Poppy Wreath	09/10/2024		Barclays Community	5137		Royal British Legion	S	272.92	54.58	327.50
											327.50
55	NPower	25/11/2024	12.1	Barclays Community		Electricity	NPower Business Solutions	L	356.84	17.84	374.68
											374.68
56	Clerk's Salary	25/11/2024	12.1	Barclays Community		Salary & Expenses	Sara Campbell	E	633.63		633.63
56	Employee Expenses	25/11/2024	12.1	Barclays Community		Salary & Expenses	Sara Campbell	E	11.99		11.99
											645.62
57	Clerk's Salary	25/11/2024	12.1	Barclays Community		Salary & Expenses	HMRC	E	8.32		8.32
											8.32
58	General Parish Maintenance	25/11/2024	12.1	Barclays Community		Village Maintenance Expenses	Christopher Brooks	S	11.82	2.37	14.19
58	General Parish Maintenance	25/11/2024	12.1	Barclays Community		Village Maintenance Expenses	Christopher Brooks	E	126.00		126.00
											140.19
59	Streetlight Maintenance Contra	25/11/2024	12.1	Barclays Community		Streetlight	Cozens	S	55.00	11.00	66.00
											66.00
60	Stationery	25/11/2024	12.1	Barclays Community		Printer Supplies	Eurooffice	S	60.49	12.10	72.59
											72.59
61	General Parish Maintenance	25/11/2024	12.1	Barclays Community		Village Maintenance Expenses	JD Tree Services & Country	S	1,200.00	240.00	1,440.00
											1,440.00
Total									2,737.01	337.89	3,074.90

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
7	Poppy Wreath	05/11/2024		Barclays Community	5137		Bowls Club	Z	22.10		22.10
											22.10
Total									22.10		22.10

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